

Records of Mr. Jim Strickland recommending and voting on vendor lists prior to completing his conflict of interest form:

- January 27, 2003 Eanes ISD Finance Committee meeting
- July 2002 minutes from the Eanes ISD open board meeting
- January 2003 minutes from the Eanes ISD open board meeting

Draft Copy Dated January 27, 2003

EANES INDEPENDENT SCHOOL DISTRICT
Board of Trustees Finance Committee Meeting
January 27, 2003

Committee Members

Present:

Robert Durkee, Committee Chair
Marvin Bendele, Committee Member
Jim Strickland, Committee Member

EISD

Administrators Present:

Dr. Jess Butler, Ed.D., Superintendent
Robert N. Jocius, Asst. Superintendent for Business Affairs
Sheila Douthit, Asst. Superintendent for Curriculum & Instruction
Jerry Molinoski, Asst. Superintendent for Human Resources

Others Present:

Ellen Balthazar, EISD Board Trustee
Cheryl Conner, EISD Parent
Penny Williams, EISD Parent
Rich Egan, Forest Trail Booster Club
Peggy Carrasquillo, EISD Parent
Thomas Ratliff, EISD Parent
Patti Conrad, EISD Parent
Jordan Baine, EISD Parent
Jo Layne Boies, EISD Secretary to Robert N. Jocius

Convened by Robert Durkee at 8:33 a.m.

Items for the January 29th Board Meeting, 7:30 PM

- 1) Mr. Jocius reviewed the Business Affairs report for the Month ended December 31, 2002. There were no budget amendments in December.
- 2) Dr. Butler and Mr. Jocius deferred presentation of the FY04 Budget development to the 4:00 meeting this afternoon.
- 3) Scott Krchnak and Earl Maxwell of Maxwell, Locke & Ritter, LLP reviewed the Comprehensive Annual Financial Report which was completed October 21, 2002. The Committee recommended approval by the Board.
- 4) The committee reviewed the State Compensatory Audit, that is required by the state, and the only discrepancy was found to be the four (4) students who were identified as "at risk" was found to be a clerical error. The committee recommended approval by the Board.
- 5) The committee reviewed the Order and Notice calling for a May 3, 2003, Trustee Election and approved the Order with a minor adjustment of two of the dates.
- 6) Mr. Jocius reviewed the Vendor Catalog Bid for the procurement of supplies and materials for Grounds and Building Maintenance, Custodial and Transportation and Equipment, RFP#09-004-2003. 332 Bid Packages were send out, 106 responded and 11 were disqualified. He recommended awarding to 95 of the responding vendors. The committee recommended approval.

CONSENT

Mr. Durkee moved to approve all agenda items place under CONSENT and Mr. Bendele seconded the motion.

The motion carried.

Ayes: Durkee, Bendele, Sayers, Shields, Strickland ✓
Nays: None
Abstain: None

7. Award RFP for Term Life and Disability insurance to Hartford Life from 2002-03 through 2004-05.
8. Award RFP for prepared food to Papa John's, Mr. Gattis, Dominos, Thunder Cloud Subs, Subway, Hostess Baking Co., Otis Spunkmeyer, and The Bagelry.
9. Award RFP for educational supply catalogs to a list of thirty-three identified vendors. The list of vendors is available in the Business Office. ✓
10. Approve construction contracts for IDIQ (Indefinite Delivery Indefinite Quantity) with T.F. Harper, Jay Reese, and Brandis Brothers.

XII. ADJOURNMENT

The meeting was adjourned at 11:35 p.m.

ATTEST:

President, Board of Trustees

Secretary, Board of Trustees

July 02
Regular
Board
Mtg
minutes

between the original construction budget and the actual construction contract amount. Mr. Durkee seconded the motion.

The motion carried.

Ayes: Knepp, Durkee, Shields, Bendele, Balthazar, Sayers, Strickland
Nays: None
Abstain: None

6. Mrs. Knepp moved to approve the Order and Notice to Call a Board of Trustees election on May 3, 2003. The election will be held for Places 4 and 5 and the election will be held at one polling place, Valley View Elementary. Mr. Bendele seconded the motion.

The motion carried.

Ayes: Knepp, Bendele, Durkee, Shields, Balthazar, Sayers, Strickland
Nays: None
Abstain: None

7. Dr. Butler shared information about the Region XIII Board of Directors election and offered to provide additional information should one of the Board members be interested in running.

Mrs. Knepp moved approval of the two consent items and Mr. Bendele seconded the motion.

8. Approval of vendor list for procuring supplies and materials for grounds and building maintenance, custodial, and transportation. ✓
9. Approve revisions to policy EIE (Local) – Academic Achievement: Retention and Promotion.

The motion carried.

Ayes: Knepp, Bendele, Strickland, Shields, Durkee, Sayers, Balthazar
Nays: None
Abstain: None

XII. ADJOURNMENT

The meeting was adjourned at 11:00 p.m.

ATTEST:

1/2003
Reg Board
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