

# AGENDA

Date February 16, 2004      Finance Committee Meeting 9:00 a.m.

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- 1) Review minutes from January 27, 2004 meeting
- 2) Review Business Reports (30 min)
  - a) Balance Sheet
  - b) Income Statement
  - c) Food Service
  - d) Tax Report
  - e) Revenue
  - f) Capital Projects
    - i) Forecast Report
    - ii) Bond Priorities
  - g) Investment
- 3) Budget Amendments (5 min)
  - a) Leadership
  - b) Playoff games
- 4) Discuss new bids (5 minutes)
  - a) FMS Contracts
  - b) Ed. Vendors
- 5) Other items that may pertain to this Committee



EANES INDEPENDENT SCHOOL DISTRICT  
Board of Trustees Finance Committee Meeting  
January 27, 2004

**Committee**

Members Present: Robert Durkee, Committee Chair  
Gail King, Committee Member

**EISD**

Administrators Present: Dr. Nola Wellman, Superintendent  
Tom Zimmerer Interim Asst. Superintendent for Business Affairs  
Ruth Bibb, Interim Assistant Superintendent Human Resources  
Kim Builta, District Accountant  
Charles Teichner, Executive Director of Facilities Planning

Others Present: Ellen Balthazar, EISD Board Trustee  
Scott Krchnak, Maxwell, Locke & Ritter  
Earl Maxwell, Maxwell, Locke & Ritter  
Kristin High, EISD Secretary to Tom Zimmerer

Convened by Robert Durkee at 11:05 am.

- The minutes from the December 12, 2003 Finance Committee Meeting were approved.
- Tom Zimmerer reviewed the status of the Business Office and the Business Affairs Reports.
  - Have collected 47 million in taxes as of Dec. 31, 2003.
  - Child Nutrition is on target. They are working with the SHAC committee on ways to increase student participation in the school lunch program.
  - Starting to collect on all the outstanding co-curricular fees.
  - Tom Zimmerer is working with several community members who are in the investment industry. They are waiving their fees and working on proposals to obtain higher returns on our investments.
  - Budget amendments were reviewed and approved to present at January Board Meeting.
- New bids were tabled until next meeting.
- Scott Krchnak and Earl Maxwell from Maxwell, Locke & Ritter presented the 2002-03 financial audits.
- I. S. Department is working on getting a RFP out by the first of April for a new software package. There will be information and specification gathering meetings over the next month district-wide to get the specifications we feel are needed.

Chair Robert Durkee adjourned the meeting at 12:33pm.

EANES INDEPENDENT SCHOOL DISTRICT  
 COMBINED INTERIM BALANCE SHEET - GOVERNMENTAL BUDGETED FUND TYPES  
 FOR THE MONTH ENDED JANUARY 31, 2004

CODE	DESCRIPTION	GENERAL FUND	SPECIAL FUND	DEBT SERVICE FUND	CAPITAL PROJECTS FUND	ENTERPRISE FUND	MEMO TOTAL
<b>CURRENT ASSETS</b>							
<b>Cash &amp; Temporary Investments:</b>							
1110-60	Cash .....	\$ 25,990,490	816,987	6,890,730	25,792	1,513,220	35,237,219
1170	Temporary Investments .....	66,938,596	185,954	7,031,852	27,730,751	0	101,887,153
1100	<b>Total Cash/Temporary Investments .....</b>	<b>\$ 92,929,086</b>	<b>1,002,941</b>	<b>13,922,582</b>	<b>27,756,543</b>	<b>1,513,220</b>	<b>137,124,372</b>
<b>Receivables:</b>							
1210	Property Taxes-Current .....	\$ 4,849,120	0	897,644	0	0	5,746,764
1220	Property Taxes-Delinquent .....	880,820	0	161,825	0	0	1,042,645
1230	Allowance for Uncollectible Taxes .....	(762,318)	0	(117,465)	0	0	(879,783)
1240	Due from State Agencies .....	76,880	568	0	0	7,571	85,019
1250	Accrued Interest .....	0	0	0	0	0	0
1260	Due from Other Funds.....	812,558	0	63,459	0	32,074	908,091
1290	Sundry Receivables .....	108,647	(80)	0	0	109,457	218,024
1200	<b>Total Receivables .....</b>	<b>5,965,707</b>	<b>488</b>	<b>1,005,463</b>	<b>0</b>	<b>149,102</b>	<b>7,120,760</b>
1300	Inventories, at Cost .....	376,139	0	0	0	46,730	422,869
1400	Other Current Assets .....	57,022	(1,491)	0	(264)	(21,936)	33,331
1500	Fixed Assets .....	0	0	0	0	236,823	236,823
13X-16xx	<b>Other Current Assets</b>	<b>\$ 433,161</b>	<b>(1,491)</b>	<b>0</b>	<b>(264)</b>	<b>261,617</b>	<b>693,023</b>
1000	<b>Total Current Assets .....</b>	<b>\$ 99,327,954</b>	<b>1,001,938</b>	<b>14,928,045</b>	<b>27,756,279</b>	<b>1,923,939</b>	<b>144,938,155</b>
<b>LIABILITIES AND FUND EQUITY</b>							
<b>Current Liabilities:</b>							
2110	Accounts Payable (Note 1).....	\$ 152,610	7,741	13,600	382,128	27,518	583,597
2130	Lease Payable Current.....	0	0	0	0	0	0
2140	Interest Payable .....	0	0	157,994	0	0	157,994
2150	Payroll Deductions and Withholdings .....	1,259,850	51,121	0	3,776	74,913	1,389,660
2160	Accrued Wages Payable .....	212,921	(1,584)	0	0	88,029	299,366
2170	Due to Other Funds .....	105,478	0	12,162	799,834	0	917,474
2180	Due to Other Governments .....	38,819	29,888	0	0	0	68,707
2190	Due to Other .....	0	0	0	0	0	0
2100	<b>Total Current Liabilities .....</b>	<b>\$ 1,769,678</b>	<b>87,166</b>	<b>183,756</b>	<b>1,185,738</b>	<b>190,460</b>	<b>3,416,798</b>
2210	Accrued Expenses .....	\$ 0	0	0	0	0	0
2300	Deferred Revenues .....	5,049,624	0	941,539	0	170,914	6,162,077
2400	Bond Issue Cost Payable.....	0	0	0	5,463	0	5,463
2500	Bonded Debt Payable.....	0	0	0	0	0	0
2900	Due to Other .....	0	0	0	0	0	0
2000	<b>Total Liabilities .....</b>	<b>\$ 6,819,302</b>	<b>87,166</b>	<b>1,125,295</b>	<b>1,191,201</b>	<b>361,374</b>	<b>9,584,338</b>
<b>Fund Balance/Equity:</b>							
3400	Designated .....	\$ 439,613	0	13,802,750	26,361,744	0	40,604,107
3600	Unreserved .....	92,069,040	914,772	0	203,334	1,562,565	94,749,711
3000	<b>Total Fund Balance/Equity</b>	<b>\$ 92,508,653</b>	<b>914,772</b>	<b>13,802,750</b>	<b>26,565,078</b>	<b>1,562,565</b>	<b>135,353,817</b>
<b>Total Liabilities and Fund Equity .....</b>		<b>\$ 99,327,955</b>	<b>1,001,938</b>	<b>14,928,045</b>	<b>27,756,279</b>	<b>1,923,939</b>	<b>144,938,155</b>

Note 1: Negative accounts payable balances represent outstanding credit memorandums that will be applied to forthcoming invoices.

EANES INDEPENDENT SCHOOL DISTRICT  
 COMBINED INTERIM STATEMENT OF REVENUES AND EXPENDITURES  
 ALL GOVERNMENTAL BUDGETED FUND TYPES  
 FOR THE MONTH ENDED JANUARY 31, 2004

Code	Description	General Fund			Special Fund			Debt Fund		
		Official Budget	Actual Y-T-D	Percent Y-T-D	Official Budget	Actual Y-T-D	Percent Y-T-D	Official Budget	Actual Y-T-D	Percent Y-T-D
	<b>Revenues:</b>									
5700	Local	\$92,350,459	\$85,795,640	92.90%	\$224,850	\$225,282	144.67%	\$16,653,733	\$15,665,230	94.06%
5800	State	5,173,099	2,517,198	48.66%	921,744	194,603	21.11%	727,141	0	0.00%
5900	Federal	0	0	0.00%	1,784,451	292,112	16.37%	1,492,339	0	0.00%
5030	Total Revenue	\$97,523,558	\$88,312,838	90.56%	\$9,210,720	\$811,997	27.70%	\$21,150,448	\$15,665,230	94.06%
	<b>Expenditures:</b>									
10	Instructional Services	\$29,980,646	\$11,102,743	37.03%	\$2,254,067	\$666,585	29.57%	\$1,587,482	\$0	0.00%
20	Instructional Related Services	3,461,089	1,297,488	37.27%	183,206	46,838	25.58%	136,348	0	0.00%
30	Pupil Services	5,293,525	2,090,710	39.50%	3,202,815	101,393	24.34%	315,247	0	0.00%
40	General Administration	2,048,331	918,899	44.86%	1,129,432	6,717	55.21%	5,450	0	0.00%
50	Plant Services	5,793,510	2,270,322	39.19%	3,523,188	21,580	30.08%	50,153	0	0.00%
53	Data Processing Services	779,854	-189	-0.02%	780,043	3,551	35.20%	2,301	0	0.00%
60	Auxiliary Services	0	578	0.00%	8,116	6,491	79.98%	1,625	0	0.00%
70	Debt Services	0	0	0.00%	0	0	0.00%	0	0	0.00%
80	Facilities Acquisition & Construction	0	0	0.00%	0	15,708	0.00%	-15,708	0	0.00%
90	Intergovernmental Charges	53,575,307	27,482	0.05%	53,547,826	0	0.00%	0	0	0.00%
6050	Total Expenditures	\$100,972,262	\$17,708,033	17.54%	\$83,244,230	\$866,582	29.38%	\$2,082,898	\$3,671,755	22.05%
	<b>Other Resources and (Uses):</b>									
7060	Other Resources	\$405,000	\$0	0.00%	\$0	\$0	0.00%	\$0	\$0	0.00%
8060	Other Uses	0	0	0.00%	0	0	0.00%	0	0	0.00%
7X & 8X	Total Other Resources and (Uses)	\$405,000	\$0	0.00%	\$0	\$0	0.00%	\$0	\$0	0.00%
1200	Excess of Revenues & Other Resources Over (Under) Expenditures & Other Uses	-\$3,023,704	\$70,604,806	-18.43%	-\$18,435	-\$54,585	-2.93%	\$4,001	\$11,993,475	22.05%
3410	Fund Balance and Reserves:									
	Reserve for Investment in Inventories	\$0	\$439,613		\$0	\$0		\$0	\$0	
0100	Fund Balance/Equity 9/1/03	21,464,234	21,464,234		969,337	969,337		1,809,275	1,809,275	
	Total Reserve and Fund Balance/Equity	\$21,464,234	\$21,903,847		\$969,337	\$969,337		\$1,809,275	\$1,809,275	
3000	Fund Balance/Equity 1/31/04	\$18,440,530	\$92,508,653		\$950,922	\$914,772		\$1,813,276	\$13,802,750	

EANES INDEPENDENT SCHOOL DISTRICT  
 COMBINED INTERIM STATEMENT OF REVENUES AND EXPENDITURES  
 ALL GOVERNMENTAL BUDGETED FUND TYPES  
 FOR THE MONTH ENDED JANUARY 31, 2004

Code	Description	Capital Projects Fund				Enterprise Fund				Memo Total	
		Official Budget	Actual Y-T-D	Percent Y-T-D	Unrealized/Unexpended Budget	Official Budget	Actual Y-T-D	Percent Y-T-D	Unrealized/Unexpended Budget	Budget	Actual
<b>Revenues:</b>											
5700	Local	\$0	\$135,408	0.00%	-\$135,408	\$4,571,376	\$1,911,827	41.82%	\$2,659,549	\$113,800,418	\$103,833,387
5800	State	12,411	3,000	24.17%	9,411	109,089	45,445	41.66%	63,644	6,216,343	2,760,246
5900	Federal	0	0	0.00%	0	0	0	0.00%	0	1,784,451	292,112
5030	Total Revenue	\$12,411	\$138,408	1115.20%	-\$125,997	\$4,680,465	\$1,957,272	41.82%	\$2,723,193	\$121,801,212	\$106,885,745
<b>Expenditures:</b>											
10	Instructional Services	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%	\$0	\$32,234,713	\$11,769,328
20	Instructional Related Services	0	0	0.00%	0	0	0	0.00%	0	3,664,295	1,344,346
30	Pupil Services	0	0	0.00%	0	3,119,220	1,254,575	41.19%	1,834,345	8,829,385	3,476,978
40	General Administration	0	0	0.00%	0	0	0	0.00%	0	2,060,498	925,616
50	Plant Services	0	0	0.00%	0	127,350	20,833	16.37%	106,497	5,992,593	2,312,755
53	Data Processing Services	0	0	0.00%	0	12,500	0	0.00%	12,500	795,905	1,061
60	Ancillary Services	0	0	0.00%	0	1,683,965	666,272	39.57%	1,017,693	1,692,081	673,341
70	Debt Services	0	0	0.00%	0	0	0	0.00%	0	16,649,732	3,671,755
80	Facilities Acquisition & Construction	159,769	1,318,006	824.94%	-1,158,237	0	0	0.00%	0	159,769	1,333,714
90	Intergovernmental Charges	0	0	0.00%	0	0	0	0.00%	0	53,575,307	27,482
6050	Total Expenditures	\$159,769	\$1,318,006	824.94%	-\$1,158,237	\$4,943,035	\$1,972,000	39.89%	\$2,971,035	\$125,654,278	\$35,536,576
<b>Other Resources and (Uses):</b>											
7060	Other Resources	\$0	\$0	0.00%	\$0	\$80,000	\$37,699	47.12%	\$42,301	\$485,000	\$37,699
8060	Other Uses	0	0	0.00%	0	0	0	0.00%	0	0	0
7X & 8X	Total Other Resources and (Uses)	\$0	\$0	0.00%	\$0	\$80,000	\$37,699	47.12%	\$42,301	\$485,000	\$37,699
1200	Excess of Revenues & Other Resources Over (Under) Expenditures & Other Uses	-\$147,358	-\$1,179,598		-\$182,570	-\$182,570	\$22,971		-\$31,368,066	\$81,387,069	\$81,387,069
3410	Fund Balance and Reserves: Reserve for Investment in Inventories	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$439,613
0100	Fund Balance/Equity 9/1/03	27,744,676	27,744,676		1,539,594	1,539,594	1,539,594		53,527,136	53,527,136	53,527,136
	Total Reserve and Fund Balance/Equity	\$27,744,676	\$27,744,676		\$1,539,594	\$1,539,594	\$1,539,594		\$53,527,136	\$53,527,136	\$53,966,749
1000	Fund Balance/Equity 1/31/04	\$27,597,318	\$26,565,078		\$1,357,024	\$1,562,565			\$50,159,070	\$135,353,817	\$135,353,817

EANES INDEPENDENT SCHOOL DISTRICT  
FOOD SERVICE REPORT  
FOR THE MONTH ENDING JANUARY 31, 2004

	Eanes Elem.	Cedar Creek	Valley View	Forest Trail	Barton Creek	Bridge Point	Hill Country	West Ridge	Westlake High	Total Monthly District	Total Cumulative Yr.-To-Date	Total Cumulative Prior Year
Student Membership	476	399	417	570	408	745	867	882	2,342	7,106	35,456	35,659
Average Daily Attendance	462	391	397	554	401	721	840	850	2,250	6,866	34,332	34,293
Enrollment as a Percent	97.1%	98.0%	95.2%	97.2%	98.3%	96.8%	96.9%	96.4%	96.1%	96.6%	96.8%	96.2%
Average Daily Participation (ADP):												
Reimbursable Lunch	207	203	253	296	176	319	19	17	28	1,518	7,467	8,046
A La Carte & Meal Equivalents	160	61	111	164	96	123	751	712	1,171	3,349	16,818	23,890
Total Average Daily Participation	367	264	364	460	272	442	770	729	1,199	4,867	24,285	31,936
ADP as a Percentage of Attendance	79.44%	67.52%	91.69%	83.03%	67.83%	61.30%	91.67%	85.76%	53.29%	70.89%	70.74%	93.1%
Reimbursable Breakfast												
Paid	0	0	0	0	0	0	0	0	0	0	0	0
Reduced	0	0	0	0	0	0	0	0	0	0	0	0
Free	0	0	0	0	0	0	0	0	0	0	0	0
Total Reimbursable	0	0	0	0	0	0	0	0	0	0	0	0
Reimbursable Lunch:												
Paid	3,582	3,484	4,073	5,153	3,117	5,701	0	0	0	25,110	127,056	131,305
Reduced	27	30	93	30	17	48	69	46	58	370	1,982	2,644
Free	121	145	303	149	32	48	278	257	445	1,868	9,010	7,267
Total Reimbursable	3,730	3,659	4,559	5,332	3,166	5,749	347	303	503	27,348	138,048	141,216
A La Carte & Meal Equivalents	2,881	1,105	1,991	2,950	1,737	2,222	13,527	12,823	21,072	60,308	314,372	474,536
Total Reimb. & A La Carte Meals	6,611	4,764	6,550	8,282	4,903	7,971	13,874	13,126	21,575	87,656	452,420	615,752
Revenues:												
Local Breakfast	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Local Lunches	8,070	7,851	9,201	11,606	7,020	12,827	0	0	0	56,575	286,275	236,784
Local A La Carte & Meal Equivalents	6,524	2,522	4,579	6,746	3,958	5,071	38,509	36,046	63,269	167,224	877,233	952,974
Federal Reimbursement	1,066	1,103	1,882	1,462	755	1,302	0	0	0	7,570	37,700	36,316
Other										7,916	23,564	41,620
Total Revenues	\$15,660	\$11,476	\$15,662	\$19,814	\$11,733	\$19,200	\$38,509	\$36,046	\$63,269	\$239,285	\$1,224,772	\$1,267,694
Expenses:												
6100 Payroll										\$132,416	\$675,276	\$555,523
6200 Contracted Services										6,971	\$32,283	43,285
6300 Supplies & Materials										108,180	\$582,866	594,622
6400 Other Operating										2,331	\$15,300	17,181
6600 Capital Outlay										0	\$0	0
Total Expenses										\$249,896	\$1,305,726	\$1,210,611
Excess of Revenues over Expenses										-\$10,611	-\$80,954	\$57,083
Other Resources (transfers-in)										\$0	\$0	\$0
Net Balance										-\$10,611	-\$80,954	\$57,083
Cumulative Days												
Average Revenue Per Day										18	93	88
Average Expense Per Day										\$13,294	\$13,120	\$14,406
Net Revenue Over (Under) Expense										-\$13,883	\$14,040	\$13,757

Note - The District records revenue in the month in which they are earned, and expenditures in the month in which they were incurred, regardless of when the revenue is actually received or the payment is actually made. The ending cash balance for this month was \$1,270,911, of which prepaids represent \$202,645.87.

EANES INDEPENDENT SCHOOL DISTRICT  
MONTHLY TAX REPORT  
FOR THE MONTH ENDED JANUARY 31, 2004

Description	General Fund (M&O)	Debt Service Fund	Memo Total
<i>Current Month</i>			
5711-Taxes, Current Year Levy -----	\$35,844,963	\$6,651,642	\$42,496,605
5712-Taxes, Prior Years -----	55,986	8,673	64,659
5719-Penalties/Interest/Other -----	14,582	2,286	16,868
5749-Miscellaneous Revenue -----	0	0	0
<b>Total Revenue Realized for Month</b>	<b>\$35,915,531</b>	<b>\$6,662,601</b>	<b>\$42,578,132</b>
<i>Year-To-Date (YTD)</i>			
Total Revenue Realized -----	\$84,718,952	\$15,650,585	\$100,369,537
Total Budgeted Tax Revenue -----	\$90,182,000	\$16,644,733	\$106,826,733
Percentage of Total Budgeted Tax Revenue Collected -----	93.94%	94.03%	93.96%
Current Year Taxes Collected -----	\$83,828,260	\$15,496,653	\$99,324,913
Current Year Taxes Budgeted -----	\$89,432,000	\$16,644,733	\$106,076,733
Percentage of Current Tax Revenue Realized to Budget -----	93.73%	93.10%	93.63%
Total Tax Levy, Current Year -----	\$0	\$0	\$0
Total Adjusted Tax Levy, Current Year -----	\$88,616,217	\$16,404,187	\$105,020,405
Percentage of Current Tax Revenue Realized to Levy -----	0.00%	0.00%	0.00%
Current Tax Rate -----	\$1.50000	\$0.27780	\$1.77780
<i>Other Tax Information</i>			
Total Appraised Value Per Tax Roll -----			\$7,008,051,658
Total Appraised Value For School Tax Purposes -----			\$6,246,431,235
Tax Levy Loss Due to "Tax Freeze" -----			\$2,858,574
Other Adjustments and Discounts -----			\$18,413
Tax Refunds Paid YTD -----			\$353,454
Lawsuits Pending:			
Number of Suits Pending -----			275
Number of Suits Filed this Month -----			8
Number of Suits Settled this Month -----			8
Total Amount of Tax Base -----			\$668,063

**Comparison of General Fund Revenue  
January 31, 2004**

Account Description	Ref. Code	Budgeted Revenue 2003-04	Projected Near Final Revenue 2003-04	Y_T_D Revenue Realized 2003-04	Revenue To Be Realized 2003-04	Percent Revenue Realized 2003-04	FINAL Revenue Realized 2002-03	FINAL Revenue Realized 2001-02
<b>Local Revenue:</b>								
Taxes, Current Year Levy	5711	\$89,432,000	\$89,432,000	\$83,828,260	\$5,603,740	93.73%	\$90,529,152	\$84,467,406
Taxes, Prior Year	5712	525,000	525,000	699,133	(\$174,133)	133.17%	537,093	513,613
Taxes, Other (e.g., P & I)	5719	225,000	225,000	191,559	\$33,441	85.14%	316,260	212,408
Revenue from other School District	5729	0	0	15,370	(\$15,370)	0.00%	0	0
Tuition Summer School	5736	70,000	70,000	0	\$70,000	0.00%	81,617	81,635
Tuition from Local Sources	5739	0	0	0	\$0	0.00%	2,980	14,960
Tuition & Fees, Live Oak	5739.997	62,200	62,200	61,080	\$1,120	98.20%	49,911	49,997
Earn from Temp Investments	5742	350,000	350,000	107,671	\$242,329	30.76%	777,083	1,137,562
Rent	5743	293,133	293,133	20,720	\$272,413	7.07%	122,710	293,353
Rent from Fine Arts Facility	5743.917	4,663	4,663	67,065	(\$62,402)	1438.24%	260,674	
Gifts and Bequests	5744	375,000	375,000	995	\$374,005	0.27%	58,360	32,091
Insurance Recovery	5745	0	0	1,949	(\$1,949)	0.00%	9,355	250
Other Revenue from Local Sources	5749	74,763	74,763	39,436	\$35,327	52.75%	138,481	142,058
Other Revenue, WHS Parking	5749.01003	118,000	118,000	7,713	\$110,287	6.54%	134,893	121,894
Other Revenue, Stadium Scoreboard	5749.70	40,000	40,000	0	\$40,000	0.00%	23,566	
Athletic - Baseball	5752.62	6,000	6,000	178	\$5,822	2.97%	9,672	892
Athletic - Basketball	5752.63	20,000	20,000	12,006	\$7,994	60.03%	30,775	35,552
Radio Spot sales	5752.72	0	0	0	\$0	0.00%	0	0
Athletic - Football	5752.73	135,000	135,000	171,797	(\$36,797)	127.26%	137,683	196,666
Athletic - Season Tickets	5752.81	225,000	225,000	198,294	\$26,707	88.13%	206,159	56,176
Athletic - Soccer	5752.82	4,500	4,500	282	\$4,218	6.27%	6,973	2,310
Athletic - Softball	5752.85	1,500	1,500	0	\$1,500	0.00%	2,016	1,773
Athletic - Wrestling	5752.86	1,500	1,500	445	\$1,055	29.67%	1,263	4,952
Athletic - Tennis	5752.88	200	200	125	\$75	62.50%	225	125
Athletic - Track	5752.89	2,500	2,500	0	\$2,500	0.00%	2,562	0
Athletic - Volleyball	5752.92	9,500	9,500	10,645	(\$1,145)	112.06%	13,199	10,672
Extracurr/Cocurr Activity	5753	360,000	360,000	341,091	\$18,909	94.75%	234,475	229,270
CED Revenue	5761	0	0	11,277	(\$11,277)	0.00%	0	10,321
Misc. Rev. from Intermed. Sources	5769	15,000	15,000	8,550	\$6,450	57.00%	10,081	25,992
<b>Total Local Revenue</b>		<b>\$92,350,459</b>	<b>\$92,350,459</b>	<b>\$85,795,640.29</b>	<b>\$6,554,819</b>	<b>92.90%</b>	<b>\$93,697,218</b>	<b>\$87,641,928</b>
Memo Total			\$ 8,091,558		\$8,091,558			
<b>State Revenues:</b>								
Per Capita Apportionment	5811	\$2,056,500	\$2,056,500	\$651,838	\$1,404,662	31.70%	\$2,693,589	\$1,673,759
FSP Formula Foundation	5812	1,242,000	1,242,000	1,091,419	\$150,581	87.88%	371,616	325,066
State Program Distribution	5829	\$30,000	\$30,000	9,581	\$20,419	31.94%	36,177	36,741
TRS On-Behalf Pmt	5831	1,844,599	1,844,599	764,360	\$1,080,239	41.44%	2,034,504	2,065,122
Other	5839	0	0	0	\$0	0.00%	0	0
					\$0			
<b>Total State Revenue</b>		<b>\$5,173,099</b>	<b>\$5,173,099</b>	<b>\$2,517,198</b>	<b>\$2,655,901</b>	<b>48.66%</b>	<b>\$5,135,886</b>	<b>\$4,100,688</b>
<b>Federal Revenues:</b>								
Other Federal Programs	5919	\$0	\$0	\$0	\$0	0.00%	\$0	\$0
<b>Total Revenue</b>		<b>\$97,523,558</b>	<b>\$97,523,558</b>	<b>\$88,312,838</b>	<b>9,210,720</b>	<b>90.56%</b>	<b>\$98,833,104</b>	<b>\$91,742,616</b>
<b>Other Resources :</b>	7915	<b>\$405,000</b>	<b>\$405,000</b>	<b>\$0</b>	<b>\$405,000</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$159,217</b>
<b>Total All Revenue and Other Resources</b>		<b>\$97,928,558</b>	<b>\$97,928,558</b>	<b>\$88,312,838</b>	<b>\$ 9,615,720</b>	<b>90.18%</b>	<b>\$98,883,104</b>	<b>\$91,901,833</b>

Exhibit I

Forecast to Expenditure/Commitment Comparison

Waukesha Independent School District  
 Reconciliation of 2001 Bond Authority  
 as of January 31, 2004

Line Code	Project Description	A Forecast to Complete Work	B Expenditures to date	C Outstanding Commitments	D Estimated Cost to Complete (uncommitted)	E Total Commitments to date
<b>BOND AUTHORITY OUTSTANDING AND ISSUED</b>						
1	641 Eanes Elementary School					
2	Professional Services	124,769.80	124,769.80	0.00	0.00	124,769.80
3	Construction/Improvements	1,110,333.16	1,108,773.16	1,560.00	0.00	1,110,333.16
4	FF&E	9,833.38	9,833.38	0.00	0.00	9,833.38
5	Contingency	0.00	0.00	0.00	0.00	0.00
6	Other (e.g., reimbursables, moving, permits, inspections)	1,092.48	1,092.48	0.00	0.00	1,092.48
7	Sub Total	1,246,028.82	1,244,468.82	1,560.00	0.00	1,246,028.82
8	642 Cedar Creek Elementary School					
9	Professional Services	237,465.43	237,465.43	0.00	0.00	237,465.43
0	Construction/Improvements	2,414,780.20	2,409,887.70	4,892.50	0.00	2,414,780.20
1	FF&E	27,650.89	27,650.89	0.00	0.00	27,650.89
2	Contingency	0.00	0.00	0.00	0.00	0.00
3	Other (e.g., reimbursables, moving, permits, inspections)	2,501.29	2,501.29	0.00	0.00	2,501.29
4	Sub Total	2,682,397.81	2,677,505.31	4,892.50	0.00	2,682,397.81
5	643 Valley View Elementary School					
6	Professional Services	137,207.33	117,207.33	0.00	20,000.00	117,207.33
7	Construction/Improvements	1,617,445.92	1,614,618.42	2,827.50	0.00	1,617,445.92
8	FF&E	0.00	0.00	0.00	0.00	0.00
9	Contingency	0.00	0.00	0.00	0.00	0.00
0	Other (e.g., reimbursables, moving, permits, inspections)	1,944.78	1,944.78	0.00	0.00	1,944.78
1	Sub Total	1,756,598.03	1,733,770.53	2,827.50	20,000.00	1,736,598.03
2	644 Forest Trail Elementary School					
3	Professional Services	162,933.86	82,933.86	0.00	80,000.00	82,933.86
4	Construction/Improvements	1,448,315.84	544,901.09	3,414.75	900,000.00	548,315.84
5	FF&E	19,748.00	9,748.00	0.00	10,000.00	9,748.00
6	Contingency	20,000.00	0.00	0.00	20,000.00	0.00
7	Other (e.g., reimbursables, moving, permits, inspections)	11,941.11	1,941.11	0.00	10,000.00	1,941.11
8	Sub Total	1,662,938.81	639,524.06	3,414.75	1,020,000.00	642,938.81
9	645 Barton Creek Elementary School					
0	Professional Services	35,081.36	35,081.36	0.00	0.00	35,081.36
1	Construction/Improvements	539,469.89	536,207.39	3,262.50	0.00	539,469.89
2	FF&E	1,010.66	1,010.66	0.00	0.00	1,010.66
3	Contingency	0.00	0.00	0.00	0.00	0.00
4	Other (e.g., reimbursables, moving, permits, inspections)	830.86	830.86	0.00	0.00	830.86
5	Sub Total	576,392.77	573,130.27	3,262.50	0.00	576,392.77
6	630 Bridge Point Elementary School					
7	Professional Services	16,501.45	16,501.45	0.00	0.00	16,501.45
8	Construction/Improvements	61,057.34	57,207.59	3,849.75	0.00	61,057.34
9	FF&E	0.00	0.00	0.00	0.00	0.00
0	Contingency	0.00	0.00	0.00	0.00	0.00
1	Other (e.g., reimbursables, moving, permits, inspections)	375.30	375.30	0.00	0.00	375.30
2	Sub Total	77,934.09	74,084.34	3,849.75	0.00	77,934.09

Exhibit I  
**'Forecast' to Expenditure/Commitment Comparison**

anes Independent School District  
 econciliation of 2001 Bond Authority  
 s of January 31, 2004

		A	B	C	D	E
<i>BOND AUTHORITY OUTSTANDING AND ISSUED</i>		Forecast to Complete Work	Expenditures to date	Outstanding Commitments	Estimated Cost to Complete (uncommitted)	Total Commitments to date
Line Code	Project Description					
43	639 Hill Country Middle School					
44	Professional Services	1,002,245.82	958,526.63	23,719.19	20,000.00	982,245.82
45	Construction/Improvements	10,443,962.06	10,294,027.06	38,551.65	111,383.35	10,332,578.71
46	FF&E	386,502.96	381,180.19	5,322.77	0.00	386,502.96
47	Contingency	0.00	0.00	0.00	0.00	0.00
48	Other (e.g., reimbursables, moving, permits, inspections)	45,043.65	45,043.65	0.00	0.00	45,043.65
49	Sub Total	11,877,754.49	11,678,777.53	67,593.61	131,383.35	11,746,371.14
50	640 West Ridge Middle School					
51	Professional Services	452,684.71	424,474.96	28,209.75	0.00	452,684.71
52	Construction/Improvements	5,400,603.38	5,043,278.84	357,324.54	0.00	5,400,603.38
53	FF&E	285,262.22	283,141.47	2,120.75	0.00	285,262.22
54	Contingency	0.00	0.00	0.00	0.00	0.00
55	Other (e.g., reimbursables, moving, permits, inspections)	11,667.00	11,667.00	0.00	0.00	11,667.00
56	Sub Total	6,150,217.31	5,762,562.27	387,655.04	0.00	6,150,217.31
57	638 Westlake High School (including 9th Ctr)					
58	Professional Services	1,684,789.81	1,238,618.82	416,170.99	30,000.00	1,654,789.81
59	Construction/Improvements	21,783,161.65	1,289,357.24	20,493,804.41	0.00	21,783,161.65
60	FF&E	1,106,196.15	731,855.20	705.19	373,635.76	732,560.39
61	Contingency	300,000.00	0.00	0.00	300,000.00	0.00
62	Other (e.g., reimbursables, moving, permits, inspections)	31,078.91	31,078.91	0.00	0.00	31,078.91
63	Sub Total	24,905,226.52	3,290,910.17	20,910,680.59	703,635.76	24,201,590.76
64	638 Westlake High School (Stadium)					
65	Professional Services	489,891.00	489,891.00	0.00	0.00	489,891.00
66	Construction/Improvements	7,136,263.45	7,135,763.45	500.00	0.00	7,136,263.45
67	FF&E (includes P. Murray Technology)	36,486.00	22,131.00	14,355.00	0.00	36,486.00
68	Contingency	0.00	0.00	0.00	0.00	0.00
69	Other (e.g., reimbursables, moving, permits, inspections)	0.00	0.00	0.00	0.00	0.00
70	Sub Total	7,662,640.45	7,647,785.45	14,855.00	0.00	7,662,640.45
71	657 District Wide 657					
72	Professional Services	1,068,858.83	970,858.83	10,500.00	87,500.00	981,358.83
73	Construction/Improvements	41,570.40	37,437.90	4,132.50	0.00	41,570.40
74	FF&E	398,047.12	398,047.12	0.00	0.00	398,047.12
75	Contingency	0.00	0.00	0.00	0.00	0.00
76	Other (e.g., reimbursables, moving, permits, inspections)	1,886,380.61	1,882,495.03	3,885.58	0.00	1,886,380.61
77	Sub Total	3,394,856.96	3,288,838.88	18,518.08	87,500.00	3,307,356.96
78	657 District-Wide Technology/Video					
79	Professional Services	1,420.00	1,420.00	0.00	0.00	1,420.00
80	Construction/Improvements	2,438,417.18	2,397,857.08	40,560.10	0.00	2,438,417.18
81	FF&E	106,839.57	106,839.57	0.00	0.00	106,839.57
82	Paula Murray FF&E	1,500,000.00	819,254.16	0.00	680,745.84	819,254.16
83	Contingency	0.00	0.00	0.00	0.00	0.00
84	Other (e.g., reimbursables, moving, permits, inspections)	0.00	0.00	0.00	0.00	0.00
85	Sub Total	4,046,676.75	3,325,370.81	40,560.10	680,745.84	3,365,930.91
86	657 Miscellaneous Items					
87	Interest Revenue	1,600,000.00	0.00	0.00	1,600,000.00	0.00
88	Unallocated Projects	960,337.19	0.00	0.00	960,337.19	0.00
89	Sub Total	2,560,337.19	0.00	0.00	2,560,337.19	0.00
90	Total Bond Program	68,600,000.00	41,936,728.44	21,459,669.42	5,203,602.14	63,396,397.86

**Proposed 2001 Bond Program Priorities**  
**3-Dec**

<b>Proposed Projects ( not necessarily in priority order)</b>	<b>Amount</b>
ADA improvements	300,000
Eanes Elementary wastewater system	250,000
Expansion of practice field #3	83,000
Maintenance shop on Shriner tract	875,000
New finance software	600,000
Tennis center	320,000
TLC relocation	350,000
Transportation shop bays	300,000
WHS mulch lot parking	<u>300,000</u>
	3,378,000
Unallocated/contingency	1,707,216
<b>Total</b>	<b>5,085,216</b>
<b>Other projects not in order of priority</b>	
Shriner building renovation	2,800,000
Central MEP systems	500,000
Transportation center	3,000,000
Special Education equipment	275,000
Maintenance/warehouse facilities	2,000,000

**EANES ISD INVESTMENTS AS OF JANUARY 31, 2004**

<b>SUMMARY</b>	Investment Pools	\$101,897,442
	Agency Securities	\$0
	Cash in Bank	\$35,237,219
	Total Investments and Cash	<u>\$137,134,661</u>

Agency Securities

<u>Inv # - Fund</u>	<u>Type / CUSIP</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Face Amount</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Yield</u>
None held							
<i>Securities Purchased:</i>	None						
TOTAL				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	

*Securities Matured:* None

*Securities Sold:* None

Investment Pools

<u>Fund</u>	<u>TexPool</u>	<u>Federated</u>	<u>LoneStar/TASB</u>			<u>MBIA</u>	<u>Total</u>
			<u>Liquidity Plus</u>	<u>Liquidity Corp</u>	<u>Enhanced Corp</u>		
General/Operating	\$35,759,249.04	\$10,174,702.00	\$0.00	\$1,997,038.23	\$0.00	\$19,007,606.71	\$66,938,595.98
Debt Service	\$5,173,603.86			\$307,568.48	\$0.00	\$1,550,680.75	\$7,031,853.09
Capital Projects 99	\$344,868.68						\$344,868.68
Capital Projects 01				\$61,372.13			\$61,372.13
Capital Projects 02	\$11,115,622.86	\$16,208,887.16					\$27,324,510.02
Activity	\$119,887.57						\$119,887.57
Foundation	\$76,354.36						\$76,354.36
TOTAL	<u>\$52,589,586.37</u>	<u>\$26,383,589.16</u>	<u>\$0.00</u>	<u>\$2,365,978.84</u>	<u>\$0.00</u>	<u>\$20,558,287.46</u>	<u>\$101,897,441.83</u>
January 2004 Yield	1.0187%	1.2100%	0.9500%	0.9600%		1.0600%	
Interest Earned	\$39,952.08	\$27,056.96	\$0.08	\$1,913.22		\$8,287.38	\$77,209.72
Weighted Average Yield:	1.0752%						

This report is prepared in compliance with Eanes ISD Investment Policies CDA(H) and CDA(L) and with the Public Funds Investment Act, Tx Govt Code Ch. 2256.

2/12/04      Kir Baulta  
Date      Kirn Baulta, District Accountant

Tom Zimmerer  
Tom Zimmerer, Interim Asst Supt for Business

FOR INFORMATION PURPOSES ONLY  
**BUDGET CHANGE REQUEST**

Fund Name	General Fund	Source of Funds	Local
Budget Period	9/1/03 to 8/31/04	Revenue Code(s)	
State/Fed. Project No.	None		
Total Budget Amount	0		

Fund	Fc	Object	L1	Org	Yr	PI	L2	Description	Current Approved Budget	Amended Request	Amended Budget	
1	199	21	6119	00	871	0	00	00000	Salaries and Wages Professional	216,547	-25,000	191,547
2	199	41	6219	99	701	0	00	00000	Contracted Services	0	25,000	25,000
3	199	11	6397	00	999	0	00	00000	General Supplies	67,538	-5,000	62,538
4	199	34	6219	00	913	0	00	00000	Contracted Services	6,662	5,000	11,662
5												
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8												
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36												
<b>TOTAL</b>									290,747	0	290,747	

Justification: Lines 1 and 2 are related to moving funds from instructional leadership salaries to contracted services for Supt area.  
Lines 3 and 4 are related to moving funds from district wide contingency to transportation contracted services (for routing software).  
No fiscal Note attached.

Originated By Tom Zimmerer 2/3/04 Board of Trustees \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_

FOR INFORMATION PURPOSES ONLY  
**BUDGET CHANGE REQUEST**

Fund Name	<u>General Fund</u>	Source of Funds	<u>Local</u>
Budget Period	<u>9/1/03 to 8/31/04</u>	Revenue Code(s)	<u>5743 - Rental</u>
State/Fed. Project No.	<u>None</u>		
Total Budget Amount	<u>0</u>		

Fund	Fc	Object	L1	Org	Yr	PI	L2	Description	Current Approved Budget	Amended Request	Amended Budget	
1	183	36	6299	71	001	0	91	00000	Misc Contracted Services	2,570	765	3,335
2												
3												
4												
5												
6												
7												
8												
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36												
<b>TOTAL</b>												

Justification: Additional contract payments related to rental of stadium for playoff games. No fiscal note attached.

Originated By Tom Zimmerer 2/3/04 Board of Trustees \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_

# Memo

To: Eanes IDS Board of Trustees

From: Nola Wellman, Ph.D.  
Superintendent

Date: February 12, 2004

Re: Recommendation to Award Facility Maintenance Services Contracts

---

**Recommendation**

The Superintendent recommends, with the agreement of Tom J. Zimmerer and Cindy Hallett C.P.M., the award for Facilities Maintenance Services contracts to the vendors on the attached spreadsheet.

This bid was headed by Round Rock ISD on behalf of the Central Texas Purchasing Alliance. Each District was given their own responses to evaluate and award.

Twelve categories are recommended for award. Each category has two to four tiers of vendors. The vendors that have experience with EISD are noted.

## Recommendation to award Facilities Maintenance Services Contracts

<u>Contract</u>	<u>Tier 1</u>	<u>Tier 2</u>	<u>Tier 3</u>	<u>Tier 4</u>	<u>History with EISD</u>
Carpentry	WS Walker Co., Inc.	HO Perkins	3V Company		Vendor 1
Electrical	Design Electric	KST Electric, Ltd.	S Randall Electric, Inc.		All vendors
Facility Set-up and Minor Move	RL Hicks	A Helping Hand			
Fence Installation and Repair	Oz Contracting Remodeling	Accompany Services			Vendor 1
Landscaping and Irrigation	Phoenix Irrigation	Circle C Construction	American Tree Works		Vendor 1 and 3
Lighting, Interior and Exterior	Design Electric	TF Harper Construction			Vendor 1 and 2
Locksmith Hardware and Keys	Cothrons Safe & Lock	Hull Supply Company			Vendor 1 and 2
Mold Removal	InStar Service Group, Inc.	Blackman Mooring Steamatic			Vendor 1
Painting and Drywall Finishing	Arco Iris Painting Company	WS Walker Co., Inc.	Oz Contracting Remodeling	Off the Wall Graffiti	All vendors
Plumbing	TD Industries Ltd.	Wattinger Service Co., Inc.	ARS Service Express		Vendor 2
Restoration from fire, water, storm damage, etc.	The Steam Team	InStar Services Group, Inc.	Blackman Mooring Steamatic		Vendor 1 and 2
Welding and Metal Work	Cassie Construction	Spillar Custom Hitch			Vendor 2

All data is on file in the Purchasing Office

# Memo

To: Eanes IDS Board of Trustees

From: Nola Wellman, Ph.D.  
Superintendent

Date: February 12, 2004

Re: Recommendation to Award additions to the Eanes ISD Approved Vendor list for Educational Supplies and Materials

---

## Recommendation

The Superintendent recommends, with the agreement of Tom J. Zimmerer and Cindy Hallett C.P.M., adding responding vendors to the Eanes ISD approved vendor list for Educational Supplies and Materials. This bid is in the process of being tabulated in the Purchasing Office.

E-mail was sent to everyone in the District requesting names of vendors that we need on the approved vendor list. 160 Bid packages were sent out as a result of these suggestions. 87 responses have been received.

A final list of additions will be available at the regular Board meeting on February 25<sup>th</sup>.