

EANES INDEPENDENT SCHOOL DISTRICT
Regular Board Meeting
September 26, 2001

The meeting was called to order at 7:32 p.m.

Present: Al Cowan (President), Clint Sayers (Vice President), Marvin Bendele (Secretary), Brad Shields, Charlotte Knepp, Robert Durkee, Ellen Balthazar

Absent: None

School Officials Present: Jeffrey Weaver, Robert Jocius, Jerry Molinoski, Daniel Perez, Sheila Douthit, Don Fisher, Trish Reichle, Sara Green

Mr. Cowan declared a quorum with seven (7) members present.

The Board elected to go into closed session as authorized by Texas Government Code Chapter 551 to discuss the following or any other items listed on the agenda.

- a. Tex. Gov. Code 551.074 – Personnel Matters
Approval of Personnel Recommendations
- b. Tex. Gov. Code 551.074 – Personnel Matters
 - Clarification of Superintendent Contract Term
- e. Tex. Gov. Code 551.072 - Deliberation Regarding Real Property
 - Update on Shriner Property
- d. Tex. Gov. Code 551.071 – Consultation with Attorney

ACTION TAKEN IN CLOSED MEETING

- a. Mr. Shields moved to approve all personnel recommendations as presented.
Mrs. Balthazar seconded the motion.

RESIGNATIONS: Darla Bumgardner

EMPLOYMENT: Marjorie Parmer, Karen Sherriff

The motion carried.

Ayes: Shields, Balthazar, Bendele, Durkee, Cowan, Sayers, Knepp
Nays: None
Abstain: None

- b. No Action Taken
- c. No Action Taken
- d. No Action Taken

V. PLEDGE OF ALLEGIANCE & RECOGNITIONS

1. Trish Reichle presented Blasa Tijerina , head custodian at Cedar Creek, with the You Make A Difference award.

VI. APPROVAL OF MINUTES

Mr. Sayers moved approval of the minutes from the Public Hearing held on August 29, 2001, the special Board meeting held on September 5, 2001 and the regular Board meeting held on August 29, 2001 with a correction made to Action Item #4. Mrs. Knepp seconded the motion.

The motion carried.

Ayes: Sayers, Knepp, Balthazar, Bendele, Shields, Durkee, Cowan
Nays: None
Abstain: None

VII. HEARING OF DELEGATIONS - None

VIII. OPEN FORUM - None

IX. BOARD REPORTS

1. Mrs. Knepp, Chair of the Board Program Committee, said that the committee met on September 25th. They were joined by Dr. Veach and Dr. Hankins who discussed high school and ninth grade center issues. The discussion included reports on staff development, improvement in horizontal teaming, timeline for the Master Schedule, and role of department heads. Dr. Veach requested an opportunity to meet with the Finance Committee to consider scheduling options that would conform to changing graduation requirements.
2. The Finance Committee met on September 24th to review the Business Affairs report and, among other items, to discuss the proposed budget assumptions that are being presented at tonight's meeting. Mr. Durkee also indicated that Art Cory, Chief Appraiser for the Travis Central Appraisal District, was present at the meeting to discuss estimated property values for next year. Mr. Jocius, upon request of the committee, presented information on the costs associated with a small bond issue of \$10 million or less. The committee decided to take no further action on this issue. The question was raised as to whether Senate Bill 1671 would allow the district to purchase new school buses from the bond proceeds of our voter approved bond authority of June 6, 2001. S.B. 1671 was considered effective September 1, 2001. The question remains unanswered.
3. The Facility Committee met on September 19th, and Mr. Sayers indicated that Dean Sharp with Total Program Management, Jaime Beaman with Casabella Architects, and Blair Williams with Baird/Williams Construction were present to

update the committee on various bond projects. Chuck Fields of Fields & Associates was also in attendance to present the plans for the stadium renovations. There was considerable discussion about the Westlake High School lift station. There were three options presented to the committee for their consideration. The committee is recommending Option 3 which is to replace the existing lift station with a new lift station that would be able to handle the current load and the improvements to the stadium and the Shriner property.

4. Mr. Shields shared with the Board that he is a member of the TASB Board and that part of their responsibilities are to review and vote on Resolutions at the yearly TASB/TASA conference. He attended the conference this year and would like to have our Board be more active in the future in proposing Resolutions to that body for consideration.
5. Mr. Durkee announced that the Ninth Grade Center Grand Opening will be held on Sunday, November 4th at 2:00 p.m. The committee planning this event has met twice and is working with a budget of \$4,000. These funds are made up of contributions from contractors and booster clubs. Ms. Reichle has asked that the Board furnish her with any names they have that should be included on the invitee list by Friday, the 28th.
6. Mr. Sayers and Mr. Cowan served as the district's delegate and alternate to the TASB/TASA conference in September. They both found the conference very informative.
7. The October meeting will be held on Tuesday, October 30th.

X. REPORT OF THE SUPERINTENDENT

- Jaime Beaman, Casabella Architects, updated the Board on the conditions of the existing buildings located on the Shriner tract. The architects' concluded that the existing slab for the larger main building is considered in good condition; however, the roof and walls are in need of repair. They also felt that the existing main building would not be suitable for use as a maintenance or warehouse facility. Mr. Beaman presented the Board with two layout options. Both options suggested having a maintenance/warehouse facility on the back part of the property and Board members agreed that preliminary architectural/engineering studies should continue.
- Chuck Fields of Fields & Associates presented the proposal for the stadium renovations. The areas of renovation include the press box, filming deck area, lighting, sound system, and additional seating specs, including a number of chair back stadium seats. The pricing for these various projects is expected by October 31st, with a construction start date of November 19th.
- Dr. Weaver announced that he has been asked to serve on the Executive Board of the Texas School Coalition and he has accepted. The Chapter 41 schools have grown to a number of 101 with approximately 74 of those districts involved with the Texas School Coalition. The Coalition will defer the cost of their pending lawsuit against the state with funds in their fund balance account.

XI. NEW AND UNFINISHED BUSINESS

A. Business Affairs

The Business Affairs report was given to the Board for their information and review. There were no budget amendments that required Board approval.

B. Board and Administrative Affairs

1. Mr. Durkee, Chair of the Board Finance Committee, presented the Board with a list of proposed major budget assumptions for their review and discussion. These assumptions or a form of them will be used in the budget process for the fiscal year 2003.
2. Mr. Durkee moved that the preliminary paperwork be filed with the Attorney General's office to reduce the number of polling places from four to one - Valley View Elementary. Mr. Sayers seconded the motion.

The motion carried.

Ayes: Durkee, Sayers, Bendele, Cowan, Balthazar, Knepp, Shields
Nays: None
Abstain: None

XII. ADJOURNMENT

The meeting was adjourned at 10:35 p.m.

ATTEST:

President, Board of Trustees

Secretary, Board of Trustees

EANES INDEPENDENT SCHOOL DISTRICT
Regular Board Meeting
October 30, 2001

The meeting was called to order at 7:30 p.m.

Present: Al Cowan (President), Clint Sayers (Vice President), Marvin Bendele (Secretary), Brad Shields (8:20 p.m.), Charlotte Knepp, Ellen Balthazar

Absent: Robert Durkee

School Officials Present: Jeffrey Weaver, Robert Jocius, Jerry Molinoski, Daniel Perez, Sheila Douthit, Don Fisher, Trish Reichle, Terri Rodgers

Mr. Cowan declared a quorum with five (5) members present.

The Board elected to go into closed session as authorized by Texas Government Code Chapter 551 to discuss the following or any other items listed on the agenda.

- a. Tex. Gov. Code 551.074 – Personnel Matters
 - Approval of Personnel Recommendations
- b. Tex. Gov. Code 551.074 – Personnel Matters
 - Clarification of Superintendent Contract Term
- c. Tex. Gov. Code 551.072 - Deliberation Regarding Real Property
 - Approval of Fire Station Lease
- d. Tex. Gov. Code 551.071 – Consultation with Attorney

ACTION TAKEN IN CLOSED MEETING

- a. Mrs. Balthazar moved to approve all personnel recommendations as presented. Mrs. Knepp seconded the motion.

RESIGNATIONS: Linda Green, Merideth Jones, Carolyn Wilson

EMPLOYMENT: Maureen Connors, Dinah Flood, Meredith Kunkle

The motion carried.

Ayes: Shields, Balthazar, Bendele, Cowan, Sayers, Knepp
Nays: None
Abstain: None

- b. Mr. Bendele moved and Mr. Shields seconded a motion to approve an amendment, as presented, to the Superintendent's contract to clarify terms of

the contract. The length of the contract is to June 30, 2004 at a base salary of \$138,159.

The motion carried.

Ayes: Bendele, Shields, Knepp, Cowan, Durkee, Balthazar, Sayers
Nays: None
Abstain: None

- c. Mr. Sayers moved to approve the addendum to the ground lease agreement between the Fire District and EISD including any attachments approved by the Superintendent. Mr. Bendele seconded the motion.

The motion carried.

Ayes: Sayers, Bendele, Balthazar, Cowan, Shields, Knepp
Nays: None
Abstain: None

- d. No Action Taken

V. PLEDGE OF ALLEGIANCE & RECOGNITIONS

1. Trish Reichle presented Marti Stary, science teacher at West Ridge Middle School, with the You Make A Difference Award.

VI. APPROVAL OF MINUTES

Mr. Bendele moved approval of the minutes from the regular meeting held on September 26, 2001. Mrs. Balthazar seconded the motion.

The motion carried.

Ayes: Bendele, Balthazar, Sayers, Knepp, Cowan
Nays: None
Abstain: None

Mr. Sayers moved approval of the special meeting held on October 10, 2001. Mr. Bendele seconded the motion.

The motion carried.

Ayes: Sayers, Bendele, Balthazar, Knepp, Cowan
Nays: None
Abstain: None

VII. HEARING OF DELEGATIONS

1. Wes Hook, representing the Westlake band parents, told the Board that the group was not in favor of having the band seated in the end zone. The new seating had been discussed as part of the stadium renovations.

VIII. OPEN FORUM

1. The Board was given a Lacrosse update by patrons Boh Galloway and Diane Dewan. They explained that interest in the sport has continued to rise and additional practice fields are needed.

IX. BOARD REPORTS

1. In the absence of Robert Durkee, Mr. Sayers reported on the October 19th Finance Committee meeting. The committee discussed several of the items being presented tonight, but also had updates from principal Alan Veach on scheduling at the high school, from John VanDever on the Child Nutrition program, and on Texas School Coalition related issues.
2. Mr. Sayers also reported on the October 18th Facility Committee meeting. Again he stated that a number of the items being presented tonight were reviewed by the committee, but in addition, there was a presentation from the architects working on the middle school renovations. There was also a report from Water District #10 on the new lines that were installed during the summer and the pressure in those lines. The committee was told that the City of Austin has put a hold on the proposed booster station.
3. Mrs. Knepp said the Program Committee met on October 17th. They discussed high school issues such as scheduling and a six period day, the girl's weight lifting program and the possibility of offering additional inservice in that area, counseling services available to freshmen, AEP placement, and the GPA system that is currently in place.
4. Mrs. Balthazar reminded the Board and audience about the 9th Grade Center Open House this Sunday at 2 p.m. and encouraged everyone to attend. She also mentioned that the Safe Homes program would be having a meeting on Tuesday, November 6th, at 7 p.m. in the Fine Arts Facility. Mrs. Balthazar asked that the Board and administration support a Citizens Task Force charged with considering ways to enhance the district's efforts in teacher retention.

X. REPORT OF THE SUPERINTENDENT

- Dean Sharp discussed the middle school renovations by taking each school and briefly discussing the proposed changes. Some of the work that will be done at Hill Country includes the construction of a two story building to tie into the existing structure, additional classrooms, a new library, a separation of the grade level wings, reconfiguring the gym, and cosmetic changes to the front of the building. Renovations planned for West Ridge include making all the science labs the same size, building a new weight room, expanding the PE lockers, and changes in the administrative area. Mr. Sharp indicated that the time of completion of these projects had been accelerated to approximately 13 months. He provided the Board members with a timeline for the elementary school renovations. The Eanes and Cedar Creek playground projects have been priced and should be completed by March.
- Mr. Perez provided the Board with a detailed analysis of the bond money expenditures and the allocated projects.

XI. NEW AND UNFINISHED BUSINESS

A. Business Affairs

The Business Affairs report was given to the Board for their information and review. Mr. Bendele moved approval of the budget amendments included in the report. Mrs. Knepp seconded the motion.

The motion carried.

Ayes:	Bendele, Knepp, Cowau, Sayers, Balthazar, Shields
Nays:	None
Abstain:	None

B. Board and Administrative Affairs

1. Mr. Bendele moved approval of the recommended district-wide Metropolitan Area Network (MAN) and the additional FTE that will be needed to service the system. This network would allow the district to have an in-house phone system. Mrs. Knepp seconded the motion.

The motion carried.

Ayes:	Bendele, Knepp, Shields, Balthazar, Cowan, Sayers
Nays:	None
Abstain:	None

2. The Board was given a 3-ring notebook containing the District/Campus Improvement Plans from last year and from this year. The format used in preparing these plans allows the Board to more easily compare one year to the other. Mrs. Douthit provided further information about the process, the timeline used for gathering the information and the staff development being offered in areas where new state requirements will be implemented or the district has instructional concerns. The plans will be presented to the Board for final approval in November.
3. Mrs. Knepp moved approval of the 2002-03 school calendar. Mr. Bendele seconded the motion.

The motion carried.

Ayes: Knepp, Bendele, Shields, Cowan
Nays: Balthazar, Sayers
Abstain: None

4. Mr. Jocius and the Finance Committee continue to work on the FY03 Budget Assumption list. This list will be brought to the Board throughout this budget process for their review and comment.

CONSENT

Mr. Shields moved approval of all of the consent items presented. Mrs. Knepp seconded the motion. The items include:

- Approval of the Memorandum of Understanding for the Juvenile Justice Alternative Education Cooperative.
- Approval of the Chapter 41 Partnership Agreements with Blanco ISD, Fredericksburg ISD, Gonzales ISD, Granger ISD, Johnson City ISD, Lockhart ISD, and Luling ISD.
- Approval of the recommendation for using the construction delivery method for projects at Cedar Creek, Westlake High, Hill Country, and West Ridge.
- Approval of the recommended textbook committee.
- Approval to award the RFP for preparation and delivery of prepared pizza for the Ninth Grade Center, Westlake High School, Hill Country Middle School, and West Ridge Middle School to Papa Johns.
- The first reading of Policy CQ (Local) – Electronic Communication & Data Management.

The motion carried.

Ayes: Shields, Knepp, Bendele, Balthazar, Cowan, Sayers
Nays: None
Abstain: None

XII. ADJOURNMENT

The meeting was adjourned at 10:35 p.m.

ATTEST:

President, Board of Trustees

Secretary, Board of Trustees

EANES INDEPENDENT SCHOOL DISTRICT
Regular Board Meeting
November 28, 2001

The meeting was called to order at 7:35 p.m.

Present: Al Cowan (President), Clint Sayers (Vice President), Marvin Bendele (Secretary) (8:20), Charlotte Knepp, Ellen Balthazar, Robert Durkee

Absent: Brad Shields

School Officials Present: Jeffrey Weaver, Robert Jocius, Jerry Molinoski, Daniel Perez, Sheila Douthit, Don Fisher, Trish Reichle, Terri Rodgers, Linda Raymer, Rick Bentley

Mr. Cowan declared a quorum with five (5) members present.

The Board elected to go into closed session as authorized by Texas Government Code Chapter 551 to discuss the following or any other items listed on the agenda.

- a. Tex. Gov. Code 551.074 – Personnel Matters
 - Approval of Personnel Recommendations
- b. Tex. Gov. Code 551.074 – Personnel Matters
 - Level III Grievance Hearing
 - Expulsion Appeal
- c. Tex. Gov. Code 551.071 – Consultation with Attorney

ACTION TAKEN IN CLOSED MEETING

- a. Mr. Bendele moved to approve all personnel recommendations as presented. Mr. Sayers seconded the motion.

RESIGNATIONS: Carol Nunez, Willard Sellers

EMPLOYMENT: Shannon Rozada

The motion carried.

Ayes: Bendele, Balthazar, Sayers, Cowan, Knepp, Durkee
Nays: None
Abstain: None

- b. Mrs. Knepp moved to affirm the prior decision of the Superintendent in the Level III grievance hearing. Mr. Sayers seconded the motion.

The motion carried.

Ayes: Knepp, Sayers, Bendele, Cowan, Durkee, Balthazar,
Nays: None
Abstain: None

c. No Action Taken

V. PLEDGE OF ALLEGIANCE & RECOGNITIONS

1. Trish Reichle presented Carol Reese, a G/T teacher at West Ridge Middle School, with the You Make A Difference Award.
2. Linda Raymer, principal at Barton Creek Elementary, and Sandra Gronstein, a patron of the district, described the highlights of their trip to Washington, D.C. A group of Barton Creek staff and parents attended the Blue Ribbon School ceremony that was held to honor those schools receiving the award.

VI. APPROVAL OF MINUTES

Mr. Sayers moved approval of the minutes from the special meeting held on November 12, 2001. Mr. Durkee seconded the motion.

The motion carried.

Ayes: Sayers, Durkee, Balthazar, Knepp, Cowan
Nays: None
Abstain: None

Mrs. Knepp moved approval of the regular meeting held on October 30, 2001 with corrections. Mrs. Balthazar seconded the motion.

The motion carried.

Ayes: Knepp, Balthazar, Sayers, Durkee, Cowan
Nays: None
Abstain: None

VII. HEARING OF DELEGATIONS - None

VIII. OPEN FORUM - None

IX. BOARD REPORTS

1. Mr. Durkee reported on the Finance Committee meeting that was held on November 26th. The committee discussed the proposed RFP for Lighting Equipment and the RFP for school board liability insurance. Both of these items are presented tonight for Board approval. In that meeting, Mr. Jocius discussed

the FY03 budget assumptions, distributed "draft" copies of the FY02 Official Budget, reviewed student enrollment projections for next year, and presented a "draft" copy of the district's capitalization policy. The committee had two guests from TEA, Ed Flathouse, Associate Commissioner and Tom Camby, Director of Audits present information on the topic of "fund balance."

2. A Program Committee meeting was held on November 14th. Mrs. Knepp reported that Kathy Lee, District Library Media Coordinator made a power-point media presentation and noted that to achieve an exemplary status from the Texas State Library and Archives Commission, the district would have to hire more staff. The committee also heard from Cory Duty and Terri Rodgers on their plans for improving student achievement at the middle school level with the focus being on writing skills.
3. The Facility Committee met on November 27th, and Mr. Sayers reported that the following items were discussed: • an update on the bond program, • the middle school renovation architects are in final stages of the design process, • demolition of the stadium is well underway, • the fields have been seeded with grass, • the Eanes and Cedar Creek playground projects are waiting for cost analysis, • the MAN project is underway, • the possible use of the Shriner tract for the ALC, • and the need for skate boarding signage.

X. REPORT OF THE SUPERINTENDENT

- As required by the state, Rick Bentley made a presentation on the 2001 Academic Excellence Indicator System. His presentation was made in a Public Hearing format. Mr. Bentley explained the criteria used in formulating standards and explained that a revised TAAS testing program will be put in place in 2003. The new test will be called the Texas Assessment of Knowledge and Skills (TAKS), and our current 9th grade class will be the first class that will be required to pass this test to graduate. When reporting district performance, Mr. Bentley said scores were good - 98.1% in reading, 97.1% in math, and 96.4% in writing. The advanced placement results were also very good. The percent of students taking at least one AP examination was 49.9%, those making a 3, 4, or 5 on at least one AP test was 77.1%, and the total AP exams taken with scores of 3, 4, or 5 was 81.5%.

XI. NEW AND UNFINISHED BUSINESS

A. Business Affairs

The Business Affairs report was given to the Board for their information and review. No action was required on the items presented.

B. Board and Administrative Affairs

1. Mrs. Knepp moved approval of the District/Campus Improvement Plans. Mrs. Balthazar seconded the motion.

The motion carried.

Ayes: Knepp, Balthazar, Durkee, Cowan, Sayers
Nays: None
Abstain: None

2. Mr. Sayers moved that the award for material testing services for all work in the 2001 bond program be given to Trinity Engineering Testing Corporation. Mr. Durkee seconded the motion.

The motion carried.

Ayes: Sayers, Durkee, Cowan, Knepp, Balthazar
Nays: None
Abstain: None

3. The Board continues to update and review the list of FY03 budget assumptions. Mr. Durkee went over the list with the Board pointing out the items that had been changed or needed additional information.

CONSENT

Mrs. Knepp moved to approve the items on the Consent agenda as presented. Mr. Bendele seconded the motion.

4. The award of the RFP for replacement of aging lighting fixtures in the Fine Arts Facility be awarded to both Stagelight, Inc., and Texas Scenic Company for a total amount of \$27,828.25.
5. The award of the school board liability insurance to the Texas Association of School Boards on a limit of \$10 million with a \$25,000 deductible for an annual premium of \$17,924.
6. The selection of Dennis Jones to serve on the Board of Directors of the Travis Central Appraisal District.
7. The approval of Policy CQ (Local) – Electronic Communication & Data Management.

XII. ADJOURNMENT

The meeting was adjourned at 9:15 p.m.

ATTEST:

President, Board of Trustees

Secretary, Board of Trustees

EANES INDEPENDENT SCHOOL DISTRICT
Regular Board Meeting
December 19, 2001

The meeting was called to order at 7:30 p.m.

Present: Al Cowan (President), Clint Sayers (Vice President), Marvin Bendele (Secretary) (8:20), Charlotte Knepp, Brad Shields, Ellen Balthazar, Robert Durkee

Absent: None

School Officials Present: Jeffrey Weaver, Robert Jocius, Jerry Molinoski, Don Fisher, Trish Reichle, Betty Brace, Laura Santos-Farry

Mr. Cowan declared a quorum with seven (7) members present.

The Board elected to go into executive session as authorized by Texas Government Code Chapter 551 at the conclusion of the regular meeting.

- a. **Tex. Gov. Code 551.074 – Personnel Matters**
 - Approval of Personnel Recommendations – Employment/Resignations
- b. **Tex. Gov. Code 551.072 – Deliberation Regarding Real Property**
 - Shriner Tract
- c. **Tex. Gov. Code 551.071 – Consultation with Attorney**

IV. ACTION ON CLOSED SESSION ITEMS

- a. Mr. Durkee moved approval of the personnel recommendations. Mr. Sayers seconded the motion.

Resignations: Hart Murphy

Employment: Carolyn Horn, Pat C. Liston, Lacey Morris-Kissinger, Rebecca Stover, Danna Wiania, Bonnie Smith Boulton

The motion carried.

Ayes: Durkee, Sayers, Shields, Cowan, Balthazar, Knepp, Bendele
Nays: None
Abstain: None

V. PLEDGE OF ALLEGIANCE & RECOGNITIONS

- Trish Reichle presented the You Make A Difference award to Paul Hughes and Raul Aguilar. Paul and Raul work together in our grounds department. We offer congratulations to them both.

VI. APPROVAL OF MINUTES

Mr. Bendele moved approval of the minutes from the regular meeting held on November 28, 2001. Mrs. Kncpp seconded the motion.

The motion carried.

Ayes: Bendele, Knepp, Sayers, Durkee, Balthazar, Cowan, Shields
 Nays: None
 Abstain: None

VII. HEARING OF DELEGATIONS - None

VIII. OPEN FORUM

1. Eanes patron Alisa Rayel expressed concerns about the amount of money being spent on renovations to the high school stadium when a number of our elementary playgrounds are considered to have unsafe conditions. She was more specific about the playground conditions at Eanes and Cedar Creek Elementaries.

IX. BOARD REPORTS

1. Mrs. Knepp indicated that the Program Committee met on December 12th. Items discussed include: • possible changes in the delivery of the Gifted & Talented program, • the possibility of reducing the number of levels of course offerings at the high school, • a system for devising a more straightforward system for determining GPA, • and an update on Special Education programs by Ann Jenkins. The committee also discussed the FOCUS program initiated this year by Special Education to enable students normally in a self-contained classroom to attend regular education classes. Mrs. Douthit was asked to set a date for a workshop for the Board members to further discuss these high school issues.
2. Mr. Sayers reported on the Facility Committee meeting that was held on December 18th. Total Program Management updated the committee on the renovations being done at West Ridge Middle School and Hill Country Middle School indicating that both schools are at the final stages of schematic design. The demolition on the visitor's side of the high school stadium is near completion, and Harper has submitted revised pricing for the playground projects at Eanes and Cedar Creek. There was also discussion about the location for the tower needed for the LAN improvements, the WHS lift station and discussions with the City of

Austin, an explanation by Mr. Perez on the process used for checking indoor air quality in schools, the continued study of possible improvements in the 9th Grade Center parking and drop-off areas, and an update on the Shriner property concerning its use.

3. Mr. Durkee reported on the items discussed at the December 17th Finance Committee meeting. The committee continues to review and modify the proposed major budget assumptions. Mr. Durkee stated that it was not the intent of the committee to drive curriculum but simply to have as much information as possible on cost issues effecting the budget. A representative from the audit firm of

Maxwell Locke & Ritter reported on the district's "unqualified" opinion for the FY01 audit. Other items discussed include: • a review of the financial activity of Bond Series 2001, • the award of \$131,642 from the New Instructional Facility Allotment (NIFA), • a copy of the FY02 Official Budget, • and a recommendation from Mr. Bendele to adopt the proposed capitalization policy guidelines.

X. REPORT OF THE SUPERINTENDENT

- Dean Sharp with Total Program Management was present to give a bond project update, and he indicated that work would continue through the district's Winter Break. Mr. Sharp said they plan to work on the floors at Forest Trail, the atrium at Cedar Creek, renovations in the administrative area at West Ridge, continued high school stadium demolitions, the Eanes playground now that notice to proceed has been received, and fine tuning of design work at Hill Country and West Ridge. He also reported that the timeline for the completion of the items on the SHW list will be 2002.
- Hard hats from Baird/Williams were presented to the Board.
- The district is required to produce a report that summarizes data from incidents of student misconduct as well as prevention strategies. Rick Bentley presented that report to the Board.
- Dr. Weaver reported that class sizes in grades 1-4 at all of our elementary schools are under the 22:1 ratio and that no class size waivers have been requested from TEA. He also indicated that there were no plans to request a waiver.

XI. NEW AND UNFINISHED BUSINESS

A. Business Affairs

The Business Affairs report was given to the Board prior to the meeting for their information and review. Mr. Bendele moved approval of the budget amendments and Mr. Durkee seconded that motion.

The motion carried.

Ayes: Bendele, Durkee, Knepp, Shields, Balthazar, Cowan, Sayers
Nays: None
Abstain: None

B. Board and Administrative Affairs

1. Mr. Bendele moved to approve the district plan for hiring educational aides. The proposed plan will bring the district into compliance with the requirements of House Bill 1130. Mrs. Balthazar seconded the motion.

The motion carried.

Ayes: Bendele, Balthazar, Knepp, Durkee, Cowan, Sayers, Shields
Nays: None
Abstain: None

2. Mr. Durkee moved approval of the FY01 comprehensive annual financial report conducted by Maxwell Locke and Ritter, P.C. The report resulted in the best possible rating of "unqualified." Mr. Bendele seconded the motion.

The motion carried.

Ayes: Durkee, Bendele, Sayers, Cowan, Knepp, Balthazar, Shields
Nays: None
Abstain: None

3. The Board continues to update and review the list of FY03 budget assumptions.

XII. ADJOURNMENT

The meeting was adjourned at 9:25 p.m.

ATTEST:

President, Board of Trustees

Secretary, Board of Trustees