

EANES INDEPENDENT SCHOOL DISTRICT
REGULAR BOARD MEETING
S. Don Rogers Administration Building
October 29, 2003

The subjects to be discussed or considered, or upon which any formal action may be taken, are as follows. Items do not have to be taken in the same order as shown on the meeting notice.

I. Call to Order

- II. Roll Call
- Clint Sayers, President
 - Marvin Bendele, Vice-President
 - Robert Durkee, Secretary
 - Ellen Balthazar
 - Jim Strickland
 - Paul Stone
 - Gail King

III. School Officials Present

- Jess Butler, Superintendent
- Tom Zimmerer, Interim Asst. Supt. for Business Affairs
- Jerry Molinoski, Asst. Supt. for Human Resources
- Rick Bentley, Interim Asst. Supt. for Curriculum & Instruction
- Charles Teichner, Executive Director of Facilities Management
- Don E. Fisher, Tax Collector

IV. Establish a Quorum

V. Adjourn to **Closed Session – 6:30 p.m.**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the board will conduct the closed session in accordance with the Texas Open Meetings Act, Tex. Gov't. Code, Chapter 551, Subchapters D and E. Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed session. All final votes, actions, or decisions will be taken in open meeting.

- a. **Tex. Gov. Code 551.074 - Personnel Matters**
 - Personnel Recommendations
- b. **Tex. Gov. Code 551.074 – Personnel Matters**
 - Status Report on Assistant Superintendent Positions for Human Resources and Business Affairs
- c. **Tex. Gov. Code 551.071 – Consultation with Attorney**
 - Pending or Contemplated Litigation

VI. Open Session – **Regular Board Meeting – 7:30 p.m.**

VII. Pledge of Allegiance

Texas Pledge

“Honor the Texas flag; I pledge allegiance to thee, Texas, one and indivisible.”

VIII. Recognition's - None

IX. Approval of Minutes

Approval of minutes from the regular meeting on September 24, 2003.

X. Hearing of Delegations

Delegations should give their names to the Superintendent's secretary prior to the meeting and a time limit of five (5) minutes will be assigned.

XI. Open Forum

Those wishing to speak in Open Forum should give their names to the Superintendent's secretary prior to the meeting. Each speaker has a time limit of three (3) minutes.

XII. Board Reports

A. Committee Reports

Reports will include Finance, Facility, Program, and the Development & Legislative Committee's

XIII. Report of the Superintendent/Staff

- Report on School Initiatives for Attendance
- Update on District and Campus Improvement Plans

XIV. New and Unfinished Business

A. Business Affairs

1. Combined interim balance sheet
2. Combined interim statement of revenues and expenditures
3. Food Service Report
4. Tax Report
5. Capital Projects Report
6. Transportation Report
7. Investment Report
8. Statement of Cash Flows
9. Approval of Budget Amendments

B. Board and Administrative Affairs

PUBLIC HEARING

On

Financial Integrity Rating System of Texas (FIRST)

Consider, Discuss, and Take Action on the Following Items:

1. School Capacity Study and Cost Analysis for Closing an Elementary School Campus

Attachment #1

2. Approve Buchanan House Rental Agreement for School Employee to Provide District Security

Attachment #2

CONSENT

3. Approve Travis County Sheriff Contract
Attachment #3
4. Approve Gazebo at Westbank Community Library
Attachment #4
5. Approve Recommendation of Textbook Committee Members
Attachment #5

XV. Action on Matters Discussed in Closed Session

XVI. Adjournment

ACTION:

TIME:

EANES INDEPENDENT SCHOOL DISTRICT
Regular Board Meeting
September 24, 2003

The regular meeting was called to order at 7:05 p.m.

Present: Clint Sayers (President), Marvin Bendele (Vice President),
Robert Durkee (Secretary), Jim Strickland, Paul Stone, Gail
King, Ellen Balthazar

Absent: None

School Participants: Tom Zimmerer, Jerry Molinoski, Rick Bentley, Charles
Teichner, Rick Dyer, Gloria Thomas, Paula Murray, Cathy
Miller, John VanDever, Linda Raymer

Mr. Sayers declared a quorum with seven (7) members present.

VIII. RECOGNITION'S

Mr. Van Dever, Director of Child Nutrition, reported on the changes to the program. On a district-wide basic, we have eliminated carbonated beverages, discontinued candy, removed fryers, and banned all peanut products.

IX. APPROVAL OF MINUTES

Mrs. Balthazar moved that the minutes from the regular meeting on July 30, 2003 and August 27, 2003, and the special meeting held on July 10, 2003, and August 11, 2003 be approved with corrections. Mr. Durkee seconded the motion.

X. HEARING OF DELEGATIONS - None

XI. OPEN FORUM

1. Corinne Cargnoni joined John Van Dever in updating the Board concerning the work being done by the School Health Advisory Council.
2. Several patrons addressed the Board about their concerns about the safety of the field used by the soccer team and asked that repairs be made.
3. Dianna Pharr voiced her concerns over the large class sizes in the 9th grade Pre AP classes. She had heard rumors that the classes had been ~~sacked~~ and felt the situation, if true, should be corrected. **Stacked**

XII. BOARD REPORTS

1. Robert Durkee, chair of the Finance Committee, reported that the following items were discussed at the September meeting. The committee reviewed

the Business Affairs monthly report and discussed the current enrollment of 7,093, ways to increase attendance, the minor construction vendor list, the superior achievement rating received on the districts FIRST Rating report, the Travis County Sheriff contract, and our WADA partners for the 2003-04 school year. Mrs. King has been asked to compare Eanes financial information with other districts.

2. The Facility Committee, with Jim Strickland chairing, met on September 18th. The committee was told that the GMP for the high school renovations would be ready by the end of November. It was reported that the roof repairs at Valley View Elementary had been completed with plans for roofing repairs at Forest Trail scheduled for the summer of 2004. Additional items discussed included: the dedication ceremony for the Westbank Road improvements given by the county, the request for swings at Forest Trail Elementary, a field upgrade proposal from the baseball and soccer parents, the Facility Assessment Plan, and development of a report on the cost effectiveness of closing an elementary school.
3. The Program Committee also met. Mr. Bendele reported that the committee received a presentation from Special Education Director, Cindy Martin, on the status of her evaluation of the program. In addition, the committee discussed the state guidelines for our Alternative Education Program, the proposed INVEST counseling program, the new recommended graduation plan, and the proposed revisions to local policy EIC on class rank.
4. Mrs. Balthazar reported that the Development and Legislative Committee had received a report from Rick Bentley on the Campus and District Improvement Plans. She explained that the committee was working closely with Mr. Bentley to coordinate these plans with Board goals. She also announced that Paul Stone would be leading the efforts to develop fund raising priorities and Gail King would be working on revenue generating ideas.

XIII. REPORT OF THE SUPERINTENDENT/STAFF

1. Paula Murray reported that approximately 600 staff members received summer staff development training. Several of the areas included in the training session are Westlake Writes, Gifted/Talented program, and technology.
2. Gloria Thomas reported on the Adequate Yearly Progress report. Under Public Law, No Child Left Behind, accountability provisions that formerly applied only to districts and campuses receiving Title 1, now apply to all districts and campuses. All students must be tested and all results must be included in the AYP calculation. Beginning this year, Reading/Language Arts and Mathematics results will be included in the calculations.
3. Rick Dyer gave the Board an update on the EASY Care program. He indicated that the revenues and participation from after school enrichment classes and the evening adult and student classes have increased. The Child

Development Center has increased its classroom space by 50% and the EASY Care is now located at five campuses with 20 staff members.

XIII. NEW AND UNFINISHED BUSINESS

B. Board and Administrative Affairs

1. Mr. Bendele moved to approve the proposed disciplinary alternative education placement guidelines for the secondary level. The guidelines include decisions made at the Student Code of Conduct levels II, III, and, in part, level IV. All decisions will be reviewed after 60 days. Mrs. Balthazar seconded the motion.

The motion carried.

Ayes: Bendele, Balthazar, Durkee, King, Stone, Sayers, Strickland
Nays: None
Abstain: None

2. Mrs. Balthazar moved to approve the INVEST program at the high school as a pilot program for a year. This is an intervention program for students who must be temporarily removed from their home campus due to drug or alcohol violations. Participation in the program could result in a reduction of the time spent in the Disciplinary Alternative Education Placement (DAEP). Mr. Durkee seconded the motion.

The motion carried.

Ayes: Balthazar, Durkee, Bendele, Stone, King, Strickland, Sayers
Nays: Nones
Abstain: None

3. Mrs. Balthazar moved to accept the offer of \$75,00 from the Westlake Youth Soccer Association for the expansion of field #3 located on the Buchanan property and to authorize that administration move forward aggressively to work on scheduling of that field and to start design work on the field renovations. Mr. Bendele seconded the motion.

The motion carried.

Ayes: Balthazar, Bendele, Durkee, King, Strickland, Sayers, Stone
Nays: None
Abstain: None

4. Mr. Bendele moved to approve the revisions to local policy EIC – Academic Achievement: Class Rank and to add the recommended classes to the Weighted Academic Class Rank graduating class of 2006 and thereafter. Mr.

Strickland seconded the motion. The courses include: ESL I, ESL II, Computer Science PreAP, and Computer Science AP.

The motion carried.

Ayes: Bendele, Strickland, Balthazar, Durkee, Sayers, King, Stone
Nays: None
Abstain: None

5. Mr. Bendele moved to approve the recommended renovations items to Hill Country Middle School for a total amount of \$97,414.00. Mr. Stone seconded the motion.

The motion carried.

Ayes: Bendele, Stone, Sayers, Strickland, Balthazar, Durkee, King
Nays: None
Abstain: None

6. No vote was needed for the request for additional design work at Hill Country Middle School by O'Connell, Robertson & Associates.
7. The discussion of the selection of a demographer will be taken to the Facility Committee.

CONSENT

The Board pulled items #8 and #11. Mr. Bendele moved approval of item #9, 10, 12, 13, 14, and 15. Mrs. King seconded the motion.

9. Approve District priorities for the Eanes Education Foundation: Westlake Writes, Teaching with Technology, and Program for Student Success (PASS).
10. Approve vendor list for minor construction job contracts with Braun & Butler, TD Industries, WS Walker, and TF Harper.
12. Approve WADA partner contracts for SY 2003-04 with Nixon-Smilely ISD, Luling ISD, Lockhart ISD, Laredo ISD, Johnson City ISD, Hooks ISD, Gonzales ISD, Florence ISD, and Blanco ISD.
13. Approve funds from the baseball parent group for \$15,500 for improvements to the infield of the baseball field.
14. Approve members of the School Health Advisory Committee.
15. Approve radio broadcasting contact with Westlake High School Chaps Club, Westlake Football Inc., and KVET.

8. Mr. Durkee moved to authorize the superintendent to negotiate the contract and changes thereof with the City of Austin concerning wastewater connections at Bridge Point Elementary. Mrs. Balthazar seconded the motion.

The motion carried.

Ayes: Durkee, Balthazar, Strickland, Sayers, Bendele, King, Stone
Nays: None
Abstain: None

11. The request for approval of the interlocal agreement between Eanes ISD and Travis County Sheriff Department for Westlake High School security officer was tabled for further review.

XIV. CLOSED SESSION

- a. Tex. Gov. Code 551.074 -- Personnel Matters
- Consider, Discuss, and Take Action on Personnel Recommendations Litigation
- b. Tex. Gov. Code 551.071 -- Consultation with Attorney
- Consider, Discuss, and Take Action on Pending or Contemplated Litigation.

XV. ACTION ON MATTERS DISCUSSED IN CLOSED SESSION

- a. Mr. Durkee moved approval of the personnel recommendations as presented. Mr. Strickland seconded the motion.

Resignations: William Taylor, Melissa Alexander, Bonnie Boulton
Recommended for Employment: Joel Adkins, Margaret Dismukes

The motion carried.

Ayes: Durkee, Strickland, Balthazar, Bendele, Stone, King, Sayers
Nays: None
Abstain: None

- b. No Action

XII. ADJOURNMENT

The meeting was adjourned at 11:20 p.m.

ATTEST:

President, Board of Trustees
mc

Secretary, Board of Trustees

I asked the campus nurses at our regular monthly meeting yesterday their ideas regarding improved attendance.

Their feedback included:

- Increased hand washing
- \$\$\$ - there is an increased awareness with parents regarding our budget so parents are being more conscientious about keeping their children at home....Parents are more conscious of the fact that their child's absence costs the district \$\$.
- Campuses are being cautious to not send students home prior to 10:00 am.
- Recess before lunch! With recess prior to lunch, more students are washing their hands before eating. Fewer students are reporting stomach problems as they did when recess followed lunch. Students are eating better without the rush to get out to the playground after they eat.
- HS - more collaboration between the nurses and counselors....
Counselors can address the emotional, mental, social problems that often drive the physical problems.

I appreciated all the wonderful feedback the nurses gave regarding this issue.
What a great group of professionals we have serving our students, staff and parents!

If you have further questions, feel free to contact me or any of our RNs.

EANES INDEPENDENT SCHOOL DISTRICT
 COMBINED INTERIM BALANCE SHEET - GOVERNMENTAL BUDGETED FUND TYPES
 FOR THE MONTH ENDED September 30, 2003

CODE	DESCRIPTION	GENERAL FUND	SPECIAL FUND	DEBT SERVICE FUND	CAPITAL PROJECTS FUND	ENTERPRISE FUND	MEMO TOTAL
CURRENT ASSETS							
Cash & Temporary Investments:							
1110-60	Cash	\$ (1,385,154)	680,882	99,713	792,234	1,833,496	2,021,171
1170	Temporary Investments	23,791,889	185,539	1,976,056	29,080,221	0	55,033,705
1100	Total Cash/Temporary Investments	\$ 22,406,735	866,421	2,075,769	29,872,455	1,833,496	57,054,876
Receivables:							
1210	Property Taxes-Current	\$ 0	0	0	0	0	0
1220	Property Taxes-Delinquent	1,754,011	0	293,731	0	0	2,047,742
1230	Allowance for Uncollectible Taxes	(515,288)	0	(79,389)	0	0	(594,677)
1240	Due from State Agencies	182,389	125,106	0	0	8,571	316,066
1250	Accrued Interest	0	0	0	0	0	0
1260	Due from Other Funds	42,287	0	28,756	0	36,592	105,635
1290	Sundry Receivables	299,663	(80)	0	0	26,764	326,347
1200	Total Receivables	1,763,062	125,026	241,098	0	71,927	2,201,113
1300	Inventories, at Cost	407,078	0	0	0	55,563	462,641
1400	Other Current Assets	81,741	(280)	0	(53)	(4,119)	57,289
1500	Fixed Assets	0	0	0	0	244,482	244,482
13X-16xx	Other Current Assets	\$ 468,819	(280)	0	(53)	295,926	764,412
1000	Total Current Assets	\$ 24,638,616	991,167	2,316,867	29,872,402	2,201,350	60,020,402
Resources:							
5010	Estimated Revenue	\$ 97,507,999	2,297,394	16,653,733	12,411	4,524,619	120,996,156
5020	Estimated Other Resources	405,000	0	0	0	80,000	485,000
5030	Less: Realized Revenues	1,435,973	29,730	47,584	28,130	241,259	1,782,676
7060	Realized Other Resources	0	0	0	0	8,571	8,571
5000	Unrealized Revenue	96,477,026	2,267,664	16,606,149	(15,719)	4,354,789	119,689,909
	Total Assets and Resources	\$ 121,115,642	3,258,831	18,923,016	29,856,683	6,556,139	179,710,311
LIABILITIES AND FUND EQUITY							
Current Liabilities:							
2110	Accounts Payable (Note 1)	\$ 902,220	40,783	16,540	1,866,938	295,603	3,122,084
2130	Lease Payable Current	0	0	0	0	0	0
2140	Interest Payable	0	0	157,994	0	0	157,994
2150	Payroll Deductions and Withholdings	521,845	37,576	0	3,809	67,098	630,328
2160	Accrued Wages Payable	739,936	17,551	0	0	27,423	784,910
2170	Due to Other Funds	26,756	0	63,091	15,935	0	105,782
2180	Due to Other Governments	38,731	3,521	0	0	0	42,252
2190	Due to Other	0	0	0	0	0	0
2100	Total Current Liabilities	\$ 2,229,488	99,431	237,625	1,886,682	390,124	4,843,350
2210	Accrued Expenses	0	0	0	0	0	0
2300	Deferred Revenues	1,538,014	0	213,877	0	361,784	2,113,675
2400	Bond Issue Cost Payable	0	0	0	5,463	0	5,463
2500	Bonded Debt Payable	0	0	0	0	0	0
2900	Due to Other	0	0	0	0	0	0
2000	Total Liabilities	\$ 3,767,502	99,431	451,502	1,892,145	751,908	6,962,488
Fund Equity:							
6010	Appropriations	\$ 100,912,627	2,297,394	16,649,732	159,769	4,943,984	124,963,506
6020	Appropriations, Other Uses	0	0	0	0	0	0
6050	Less: Expenditures	2,668,086	167,969	0	12,998	340,545	3,189,598
8060	Other Uses	0	0	0	0	0	0
6030	Encumbrances	2,241,936	42,233	0	2,089,046	77,540	4,450,755
6000	Unencumbered Balance	96,002,605	2,087,192	16,649,732	(1,942,275)	4,525,899	117,323,153
4000	Reserve for Encumbrances	\$ 2,241,936	42,233	0	2,089,046	77,540	4,450,755
Fund Balance/Equity:							
3400	Designated	\$ 439,613	0	0	0	0	439,613
3600	Unreserved	18,663,987	1,029,975	1,821,782	27,817,767	1,200,791	50,534,302
3000	Total Fund Balance/Equity	\$ 19,103,599	1,029,975	1,821,782	27,817,767	1,200,791	50,973,914
	Total Liabilities and Fund Equity	\$ 121,115,642	3,258,831	18,923,016	29,856,683	6,556,138	179,710,310

Note 1: Negative accounts payable balances represent outstanding credit memorandums that will be applied to forthcoming invoices.

EASER INDEPENDENT SCHOOL DISTRICT
 COMBINED INTERIM STATEMENT OF REVENUES AND EXPENDITURES
 ALL GOVERNMENTAL BUDGETED FUND TYPES
 FOR THE MONTH ENDED SEPTEMBER 30, 2003

Code	Description	General Fund			Special Fund			Debt Fund				
		Official Budget	Actual Y-T-D	Percent Y-T-D	Official Budget	Actual Y-T-D	Percent Y-T-D	Official Budget	Actual Y-T-D	Percent Y-T-D		
Revenues:												
5760	Local	\$91,334,900	\$669,074	0.72%	\$91,663,876	\$79,710	15.88%	\$18,653,733	\$47,384	0.25%	\$16,606,149	
5800	State	1,173,099	766,949	14.83%	4,406,150	0	0.00%	0	0	0.00%	0	
5900	Federal	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	
5010	Total Revenues	\$92,507,999	\$1,435,973	1.47%	\$96,072,026	\$79,710	1.79%	\$18,653,733	\$47,384	0.25%	\$16,606,149	
Expenditures:												
10	Instructional Services	\$28,945,091	\$1,391,947	4.64%	\$78,393,144	\$11,812,339	5135.96%	\$0	\$0	0.00%	\$0	
20	Instructional-Related Services	3,480,717	733,938	6.71%	3,246,764	121,546	8.871	0	0	0.00%	0	
30	Plant Services	5,347,423	317,483	6.00%	4,970,340	268,842	16.891	0	0	0.00%	0	
40	General Administration	2,036,347	249,310	12.23%	1,786,988	11,687	646	0	0	0.00%	0	
50	Plant Services	1,787,481	447,837	7.71%	5,315,826	71,733	3.487	0	0	0.00%	0	
51	Data Processing Services	779,834	0	0.00%	779,834	5,511	123	0	0	0.00%	0	
60	Auxiliary Services	0	0	0.00%	0	8,116	1,991	24.31%	0	0	0.00%	0
70	Debt Services	0	0	0.00%	0	0	0	16,649,732	0	0.00%	16,649,732	
80	Facilities Acquisition & Construction	0	0	0.00%	0	0	0	0	0	0.00%	0	
90	Intergovernmental Charges	53,575,307	37,482	0.05%	\$1,547,835	0	0.00%	0	0	0.00%	0	
6010	Total Expenditures	\$106,912,827	\$2,669,086	2.64%	\$88,244,311	\$2,297,394	\$167,939	\$16,649,732	\$0	0.00%	\$16,649,732	
Other Resources and Uses:												
7060	Other Resources	\$405,000	\$0	0.00%	\$405,000	\$0	0.00%	\$0	\$0	0.00%	\$0	
8060	Other Uses	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	
7X & 8X	Total Other Resources and Uses	\$405,000	\$0	0.00%	\$405,000	\$0	0.00%	\$0	\$0	0.00%	\$0	
1200	Fees of Revenues & Other Resources	\$7,999,674	\$1,232,113	0.00%	\$0	\$132,239	\$4,001	\$47,384	\$47,384	0.00%	\$47,384	
3410	Fund Balances and Reserves	0	\$29,470	0.00%	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	
0100	Fund Balance/Equity 9/1/02	\$21,831,611	\$21,831,611	0.00%	\$200,566	\$405,566	\$1,793,363	\$1,793,363	\$1,793,363	0.00%	\$1,793,363	
1000	Fund Balance/Equity 7/1/03	\$18,831,993	\$21,128,918	0.00%	\$190,566	\$167,322	\$1,797,364	\$1,797,364	\$1,797,364	0.00%	\$1,797,364	

EVANS INDEPENDENT SCHOOL DISTRICT
 COMBINED INTERIM STATEMENT OF REVENUES AND EXPENDITURES
 ALL GOVERNMENTAL BUDGETED FUND TYPES
 FOR THE MONTH ENDED SEPTEMBER 30, 2003

Code	Description	Capital Projects Fund				Enterprise Fund				Memo Total	
		Official Budget	Actual Y-T-D	Percent Y-T-D	Unreserved/Unencumbered Budget	Official Budget	Actual Y-T-D	Percent Y-T-D	Unreserved/Unencumbered Budget	Budget	Actual
Revenues:											
5700	Local	\$0	\$27,430	0.00%	\$-27,430	\$4,406,376	\$232,190	5.27%	\$4,174,206	\$133,582,259	\$1,006,038
5800	State	12,411	600	4.83%	11,811	118,243	9,089	7.69%	109,154	6,271,397	776,638
5900	Federal	0	0	0.00%	0	0	0	0.00%	0	1,192,500	0
5010	Total Revenue	\$12,411	\$28,130	226.63%	\$-15,719	\$4,524,619	\$241,279	5.33%	\$4,285,340	\$120,996,156	\$1,782,676
Expenditures:											
10	Instructional Services	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%	\$0	\$11,297,230	\$1,127,913
20	Instructional Related Services	0	0	0.00%	0	0	0	0.00%	0	3,601,268	242,779
30	Plant Services	0	0	0.00%	0	3,120,169	241,481	7.77%	2,878,688	8,676,634	583,062
40	General Administration	0	0	0.00%	0	0	0	0.00%	0	2,048,014	230,805
50	Plant Services	0	0	0.00%	0	127,310	58	0.05%	127,252	5,966,566	451,402
53	Data Processing Services	0	0	0.00%	0	12,300	0	0.00%	12,300	791,905	125
60	Auxiliary Services	0	0	0.00%	0	1,683,963	91,793	5.45%	1,592,166	1,692,081	91,790
70	Debt Service	0	0	0.00%	0	0	0	0.00%	0	16,649,732	0
80	Facilities Acquisition & Construction	159,769	12,598	8.14%	146,771	0	0	0.00%	0	159,769	13,040
90	Intergovernmental Charges	0	0	0.00%	0	0	0	0.00%	0	53,573,307	37,482
6000	Total Expenditures	\$159,769	\$12,598	8.14%	\$146,771	\$4,943,954	\$140,545	6.19%	\$4,803,419	\$124,963,506	\$3,119,594
Other Resources and Transfers:											
7060	Other Resources	\$0	\$0	0.00%	\$0	\$80,000	\$8,571	10.71%	\$71,429	\$485,000	\$8,571
8060	Other Uses	0	0	0.00%	0	0	0	0.00%	0	0	0
7X & 8X	Total Other Resources and Uses	\$0	\$0	0.00%	\$0	\$80,000	\$8,571	10.71%	\$71,429	\$485,000	\$8,571
1200	Excess of Revenues & Other Resources Over (Under) Expenditures & Other Uses	\$-147,358	\$15,132		\$-339,365	\$-990,115			\$-83,482,350	\$-1,196,351	
3410	Fund Balance and Reserves	\$0	\$0		\$0	\$0			\$0	\$0	\$129,470
0100	Fund Balance/Equity 9/1/03	12,164,909	12,164,906		1,230,625	1,230,625			39,011,134	39,011,134	38,010,841
	Total Reserve and Fund Balance/Equity	\$12,164,909	\$12,164,906		\$1,230,625	\$1,230,625			\$39,011,134	\$39,011,134	\$38,010,841
1000	Fund Balance/Equity 9/31/03	\$12,017,611	\$12,179,823		\$1,381,250	\$1,629,910			\$34,328,784	\$37,141,930	\$37,141,930

**EANES INDEPENDENT SCHOOL DISTRICT
FOOD SERVICE REPORT
FOR THE MONTH ENDING SEPTEMBER 30, 2003**

Eanes Elem.	Cedar Creek	Valley View	Forest Trail	Horton Creek	Bridge Point	Hill Country	West Ridge	Westlake High	Total Monthly District	Total Cumulative Yr-To-Date	Total Cumulative Yr-To-Date
480	394	411	560	427	740	864	870	2,373	7,137	7,137	7,152
97.5%	98.7%	97.3%	98.1%	98.8%	97.8%	97.9%	97.7%	97.3%	97.8%	97.8%	97.1%
Average Daily Participation (ADP):											
207	193	236	297	168	337	18	15	31	1,502	1,502	1,539
124	54	96	145	85	106	786	743	1,390	3,529	3,529	5,073
331	247	332	442	253	443	804	758	1,421	5,031	5,031	6,612
70.43%	63.50%	81.00%	79.21%	59.95%	61.19%	95.04%	88.74%	61.54%	72.11%	72.11%	95.2%
Reimbursable Breakfast											
0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0
4,230	3,861	4,428	6,019	3,474	7,026	0	0	0	29,038	29,038	27,150
34	58	93	17	17	0	94	33	124	502	502	487
81	137	281	178	28	55	286	281	523	2,014	2,014	1,602
4,345	4,056	4,906	6,246	3,519	7,081	380	314	647	31,554	31,554	29,219
2,610	1,120	2,024	3,048	1,781	2,228	16,513	15,606	29,186	74,126	74,126	108,079
6,955	5,186	6,990	9,294	5,300	9,309	16,893	15,920	29,833	105,680	105,680	137,298
Revenues:											
0	0	0	0	0	0	0	0	0	0	0	0
9,531	8,710	9,998	13,562	7,823	15,809	0	0	0	65,433	65,433	48,971
5,923	2,603	4,670	6,983	4,067	5,104	46,643	43,711	87,630	207,334	207,334	217,410
1,127	1,215	2,071	1,742	821	1,596	0	0	0	8,572	8,572	7,527
\$16,581	\$12,528	\$16,739	\$22,287	\$12,711	\$22,509	\$46,643	\$43,711	\$87,630	\$272,769	\$272,769	\$278,399
Expenses:											
6100 Payroll									\$84,128	\$84,128	\$114,040
6200 Contracted Services									9,380	9,380	19,790
6300 Supplies & Materials									147,880	147,880	119,197
6400 Other Operating									2,356	2,356	3,314
6600 Capital Outlay									0	0	0
Total Expenses									\$248,743	\$248,743	\$276,340
Excess of Revenues over Expenses											
									\$24,026	\$24,026	\$2,058
Other Resources (transfers-in)											
Net Balance									\$0	\$0	\$0
Cumulative Days											
Average Revenue Per Day									21	21	19
Average Expense Per Day									\$12,989	\$12,989	\$14,653
Net Revenue Over (Under) Expense									\$11,845	\$11,845	\$14,544
None - The District records revenues in the month in which they are earned, and expenditures in the month in which they were incurred, regardless of when the revenue is actually received or the payment is actually made.											
The ending cash balance for this month was \$1,438,348, of which prepaids represent \$216,182.											

**EANES INDEPENDENT SCHOOL DISTRICT
MONTHLY TAX REPORT
FOR THE MONTH ENDED SEPTEMBER 30, 2003**

Description	General Fund (M&O)	Debt Service Fund	Memo Total
<i>Current Month</i>			
5711-Taxes, Current Year Levy	\$0	\$0	\$0
5712-Taxes, Prior Years	234,198	1,657	235,855
5719-Penalties/Interest/Other	316,260	44,251	360,511
5749-Miscellaneous Revenue	0	0	0
Total Revenue Realized for Month	\$550,458	\$45,908	\$596,367
<i>Year-To-Date (YTD)</i>			
Total Revenue Realized	\$550,458	\$45,908	\$596,367
Total Budgeted Tax Revenue	\$90,182,000	\$16,644,733	\$106,826,733
Percentage of Total Budgeted Tax Revenue Collected	0.61%	0.28%	0.56%
Current Year Taxes Collected	\$0	\$0	\$0
Current Year Taxes Budgeted	\$89,432,000	\$16,644,733	\$106,076,733
Percentage of Current Tax Revenue Realized to Budget	0.00%	0.00%	0.00%
Total Tax Levy, Current Year	\$0	\$0	\$0
Total Adjusted Tax Levy, Current Year	\$0	\$0	\$0
Percentage of Current Tax Revenue Realized to Levy	0.00%	0.00%	0.00%
Current Tax Rate	\$1.50000	\$0.27780	\$1.77780
<i>Other Tax Information</i>			
Total Appraised Value Per Tax Roll			\$6,477,595,935
Total Appraised Value For School Tax Purposes			\$6,067,342,850
Tax Levy Loss Due to "Tax Freeze"			\$2,568,827
Other Adjustments and Discounts			\$0
Tax Refunds Paid YTD			\$113,115
Lawsuits Pending:			
Number of Suits Pending			284
Number of Suits Filed this Month			29
Number of Suits Settled this Month			4
Total Amount of Tax Base			\$1,009,037

Comparison of General Fund Revenue
September 30, 2003

Account Description	Ref. Code	Budgeted Revenue 2003-04	Projected Near Final Revenue 2003-04	Y_T_D Revenue Realized 2003-04	Revenue To Be Realized 2003-04	Percent Revenue Realized 2003-04	FINAL Revenue Realized 2002-03	FINAL Revenue Realized 2001-02
Local Revenue:								
Taxes, Current Year Levy	5711	\$89,432,000	\$89,432,000	\$0	\$89,432,000	0.00%	\$90,529,152	\$84,467,406
Taxes, Prior Year	5712	525,000	525,000	234,198	\$290,802	44.61%	537,093	513,613
Taxes, Other (e.g., P & I)	5719	225,000	225,000	63,093	\$161,907	28.04%	316,260	212,408
Tuition Summer School	5736	70,000	70,000	0	\$70,000	0.00%	\$1,617	81,635
Tuition from Local Sources	5739	0	0	0	\$0	0.00%	2,980	14,960
Tuition & Fees, Live Oak	5739.997	62,200	62,200	21,900	\$40,300	35.21%	49,911	49,997
Earn from Temp Investments	5742	350,000	350,000	23,853	\$326,147	6.82%	777,083	1,137,562
Rent	5743	287,000	287,000	760	\$286,240	0.26%	122,710	293,353
Rent from Fine Arts Facility	5743.917	0	0	10,744	(\$10,744)	0.00%	260,674	
Gifts and Bequests	5744	375,000	375,000	995	\$374,005	0.27%	58,360	32,091
Insurance Recovery	5745	0	0	0	\$0	0.00%	9,355	250
Other Revenue from Local Sources	5749	70,000	70,000	-3,287	\$73,287	-4.70%	138,481	142,058
Other Revenue, WHS Parking	5749.01003	118,000	118,000	2,360	\$115,140	2.42%	134,893	121,894
Other Revenue, Stadium Scoreboard	5749.70	40,000	40,000	0	\$40,000	0.00%	23,566	
Athletic - Baseball	5752.62	6,000	6,000	178	\$5,822	2.97%	9,672	892
Athletic - Basketball	5752.63	20,000	20,000	0	\$20,000	0.00%	30,775	35,552
Radio Spot sales	5752.72	0	0	0	\$0	0.00%	0	0
Athletic - Football	5752.73	135,000	135,000	42,605	\$92,395	31.56%	137,683	196,666
Athletic - Season Tickets	5752.81	225,000	225,000	0	\$225,000	0.00%	206,159	56,176
Athletic - Soccer	5752.82	4,500	4,500	282	\$4,218	6.27%	6,973	2,310
Athletic - Softball	5752.85	1,500	1,500	0	\$1,500	0.00%	2,016	1,773
Athletic - Wrestling	5752.86	1,500	1,500	0	\$1,500	0.00%	1,263	4,952
Athletic - Tennis	5752.88	200	200	0	\$200	0.00%	225	125
Athletic - Track	5752.89	2,500	2,500	0	\$2,500	0.00%	2,562	0
Athletic - Volleyball	5752.92	9,500	9,500	4,093	\$5,407	43.08%	13,199	10,672
Extramur/Cocur Activity	5753	360,000	360,000	266,750	\$93,250	74.10%	234,475	229,270
CED Revenue	5761	0	0	0	\$0	0.00%	0	10,321
Misc. Rev. from Intermed. Sources	5769	15,000	15,000	0	\$15,000	0.00%	10,081	25,992
Total Local Revenue		\$92,334,900	\$92,334,900	\$669,024	\$91,665,876	0.72%	\$93,697,218	\$87,641,928
Memo Total		5	8,075,999		\$8,075,999			
State Revenues:								
Per Capita Apportionment	5811	\$2,056,500	\$2,056,500	\$0	\$2,056,500	0.00%	\$2,693,589	\$1,673,759
FSP Formula Foundation	5812	1,242,000	1,242,000	614,077	\$627,923	49.44%	371,616	325,066
State Program Distribution	5829	\$30,000	\$30,000	0	\$30,000	0.00%	26,177	36,741
TRS On-Behalf Pmt	5831	1,844,599	1,844,599	152,872	\$1,691,727	8.29%	2,034,504	2,065,122
Other	5839	0	0	0	\$0	0.00%	0	0
Total State Revenue		\$5,173,099	\$5,173,099	\$766,949	\$4,406,150	14.83%	\$5,135,386	\$4,100,688
Federal Revenues:								
Other Federal Programs	5919	\$0	\$0	\$0	\$0	0.00%	\$0	\$0
Total Revenue		\$97,507,999	\$97,507,999	\$1,435,973	\$96,072,026	1.47%	\$98,833,104	\$91,742,616
Other Resources :	7915	\$405,000	\$405,000	\$0	\$405,000	\$0	\$50,000	\$159,217
Total All Revenue and Other Resources		\$97,912,999	\$97,912,999	\$1,435,973	\$96,477,026	1.47%	\$98,883,104	\$91,901,833

Exhibit I

"Forecast" to Expenditure/Commitment Comparison

Independent School District
 Issuance of 2001 Bond Authority
 As of September 30, 2003

		A	B	C	D	E
<i>BOND AUTHORITY OUTSTANDING AND ISSUED</i>		Forecast to Complete Work	Expenditures to date	Outstanding Commitments	Estimated Cost to Complete (uncommitted)	Total Commitments to date
Line Code	Project Description					
1	641 Eanes Elementary School					
2	Professional Services	124,769.80	124,769.80	0.00	0.00	124,769.80
3	Construction/Improvements	1,358,773.16	1,108,773.16	0.00	250,000.00	1,108,773.16
4	FF&E	9,833.38	9,833.38	0.00	0.00	9,833.38
5	Contingency	0.00	0.00	0.00	0.00	0.00
6	Other (e.g., reimbursables, moving, permits, inspections)	1,092.48	1,092.48	0.00	0.00	1,092.48
7	Sub Total	1,494,468.82	1,244,468.82	0.00	250,000.00	1,244,468.82
8	642 Cedar Creek Elementary School					
9	Professional Services	237,465.43	237,465.43	0.00	0.00	237,465.43
10	Construction/Improvements	2,409,887.70	2,409,887.70	0.00	0.00	2,409,887.70
11	FF&E	27,650.89	16,494.89	11,156.00	0.00	27,650.89
12	Contingency	0.00	0.00	0.00	0.00	0.00
13	Other (e.g., reimbursables, moving, permits, inspections)	2,501.29	2,501.29	0.00	0.00	2,501.29
14	Sub Total	2,677,505.31	2,666,349.31	11,156.00	0.00	2,677,505.31
15	643 Valley View Elementary School					
16	Professional Services	200,838.58	117,207.33	3,631.25	80,000.00	120,838.58
17	Construction/Improvements	1,632,455.36	1,584,245.42	48,209.94	0.00	1,632,455.36
18	FF&E	0.00	0.00	0.00	0.00	0.00
19	Contingency	20,000.00	0.00	0.00	20,000.00	0.00
20	Other (e.g., reimbursables, moving, permits, inspections)	11,944.78	1,944.78	0.00	10,000.00	1,944.78
21	Sub Total	1,865,238.72	1,703,397.53	51,841.19	110,000.00	1,755,238.72
22	644 Forest Trail Elementary School					
23	Professional Services	162,933.86	82,933.86	0.00	80,000.00	82,933.86
24	Construction/Improvements	1,444,901.09	544,901.09	0.00	900,000.00	544,901.09
25	FF&E	19,748.00	9,748.00	0.00	10,000.00	9,748.00
26	Contingency	20,000.00	0.00	0.00	20,000.00	0.00
27	Other (e.g., reimbursables, moving, permits, inspections)	11,941.11	1,941.11	0.00	10,000.00	1,941.11
28	Sub Total	1,659,524.06	639,524.06	0.00	1,020,000.00	639,524.06
29	645 Barton Creek Elementary School					
30	Professional Services	63,789.42	35,081.36	28,708.06	0.00	63,789.42
31	Construction/Improvements	536,207.39	536,207.39	0.00	0.00	536,207.39
32	FF&E	1,010.66	1,010.66	0.00	0.00	1,010.66
33	Contingency	0.00	0.00	0.00	0.00	0.00
34	Other (e.g., reimbursables, moving, permits, inspections)	830.86	830.86	0.00	0.00	830.86
35	Sub Total	601,838.33	573,130.27	28,708.06	0.00	601,838.33
36	630 Bridge Point Elementary School					
37	Professional Services	16,501.45	16,501.45	0.00	0.00	16,501.45
38	Construction/Improvements	57,207.59	57,207.59	0.00	0.00	57,207.59
39	FF&E	0.00	0.00	0.00	0.00	0.00
40	Contingency	0.00	0.00	0.00	0.00	0.00
41	Other (e.g., reimbursables, moving, permits, inspections)	375.30	375.30	0.00	0.00	375.30
42	Sub Total	74,084.34	74,084.34	0.00	0.00	74,084.34

Exhibit I
"Forecast" to Expenditure/Commitment Comparison

James Independent School District
 Reconciliation of 2001 Bond Authority
 as of September 30, 2003

		A	B	C	D	E
<i>BOND AUTHORITY OUTSTANDING AND ISSUED</i>		Forecast to Complete Work	Expenditures to date	Outstanding Commitments	Estimated Cost to Complete (uncommitted)	Total Commitments to date
Line Code	Project Description					
3	639 Hill Country Middle School					
4	Professional Services	1,001,771.82	930,033.85	51,737.97	20,000.00	981,771.82
5	Construction/Improvements	10,503,280.87	9,867,344.31	376,987.21	258,949.35	10,244,331.52
6	FF&E	386,618.96	372,967.50	13,651.46	0.00	386,618.96
7	Contingency	0.00	0.00	0.00	0.00	0.00
8	Other (e.g., reimbursables, moving, permits, inspections)	45,043.65	45,043.65	0.00	0.00	45,043.65
9	Sub Total	11,936,715.30	11,215,389.31	442,376.64	278,949.35	11,657,765.95
0	640 West Ridge Middle School					
1	Professional Services	421,985.72	364,184.78	57,800.95	0.00	421,985.73
2	Construction/Improvements	5,358,153.02	4,954,697.50	403,455.52	0.00	5,358,153.02
3	FF&E	285,262.22	281,905.62	3,356.60	0.00	285,262.22
4	Contingency	0.00	0.00	0.00	0.00	0.00
5	Other (e.g., reimbursables, moving, permits, inspections)	11,667.00	11,667.00	0.00	0.00	11,667.00
6	Sub Total	6,077,067.97	5,612,454.90	464,613.07	0.00	6,077,067.97
7	638 Westlake High School (including 9th Ctr)					
8	Professional Services	1,674,806.31	1,002,161.04	627,645.27	45,000.00	1,629,806.31
9	Construction/Improvements	19,020,891.53	1,106,417.72	279,473.81	17,635,000.00	1,385,891.53
0	FF&E	1,406,100.43	715,841.35	16,623.32	673,635.76	732,464.67
1	Contingency	1,200,000.00	0.00	0.00	1,200,000.00	0.00
2	Other (e.g., reimbursables, moving, permits, inspections)	54,788.53	9,788.53	0.00	45,000.00	9,788.53
3	Sub Total	23,356,586.80	2,834,208.64	923,742.40	19,598,635.76	3,757,951.04
4	638 Westlake High School (Stadium)					
5	Professional Services	489,891.00	489,891.00	0.00	0.00	489,891.00
6	Construction/Improvements	7,136,231.94	7,135,731.94	500.00	0.00	7,136,231.94
7	FF&E (includes P. Murray Technology)	36,486.00	22,131.00	14,355.00	0.00	36,486.00
8	Contingency	0.00	0.00	0.00	0.00	0.00
9	Other (e.g., reimbursables, moving, permits, inspections)	0.00	0.00	0.00	0.00	0.00
0	Sub Total	7,662,608.94	7,647,753.94	14,855.00	0.00	7,662,608.94
1	657 District Wide 657					
2	Professional Services	1,117,108.83	969,108.83	10,500.00	137,500.00	979,608.83
3	Construction/Improvements	1,532,382.90	37,882.90	0.00	1,494,500.00	37,882.90
4	FF&E	998,047.12	398,047.12	0.00	600,000.00	398,047.12
5	Contingency	0.00	0.00	0.00	0.00	0.00
6	Other (e.g., reimbursables, moving, permits, inspections)	1,833,451.51	1,829,565.93	3,885.58	0.00	1,833,451.51
7	Sub Total	5,480,990.36	3,234,604.78	14,385.58	2,232,000.00	3,248,990.36
8	657 District-Wide Technology/Video					
9	Professional Services	1,420.00	1,420.00	0.00	0.00	1,420.00
0	Construction/Improvements	2,415,043.64	2,392,471.48	22,572.16	0.00	2,415,043.64
1	FF&E	106,839.57	106,839.57	0.00	0.00	106,839.57
2	Paula Murray FF&E	1,500,000.00	697,624.48	0.00	802,375.52	697,624.48
3	Contingency	0.00	0.00	0.00	0.00	0.00
4	Other (e.g., reimbursables, moving, permits, inspections)	0.00	0.00	0.00	0.00	0.00
5	Sub Total	4,023,303.21	3,198,355.53	22,572.16	802,375.52	3,220,927.69
6	657 Miscellaneous Items					
7	Interest Revenue	1,600,000.00	0.00	0.00	1,600,000.00	0.00
8	Unallocated Projects	90,067.84	0.00	0.00	90,067.84	0.00
9	Sub Total	1,690,067.84	0.00	0.00	1,690,067.84	0.00
0	Total Bond Program	68,600,000.00	40,643,721.43	1,974,250.10	25,982,028.47	42,617,971.53

EANES ISD INVESTMENTS AS OF SEPTEMBER 30, 2003

SUMMARY

Investment Pools	\$55,045,822
Agency Securities	\$0
Cash in Bank	\$2,021,171
Total Investments and Cash	\$57,066,993

Agency Securities

Inv # - Fund	Type / CUSIP	Purchase Date	Maturity Date	Face Amount	Book Value	Market Value	Yield
None held				0.00	0.00		0.00
Securities Purchased:							
TOTAL				0.00	0.00		0.00

Securities Matured:

Securities Sold:

Investment Pools

Fund	TexPool	Federated	LoneStar/TASB			MBIA	Total
			Liquidity Plus	Liquidity Corp	Enhanced Corp		
General/Operating	\$9,780,607.18	\$10,133,572.81	\$9,888.48	\$1,927,961.38	\$1,948,656.78	\$0.08	\$23,800,686.63
Debt Service	\$1,671,392.30		\$637.36	\$58,950.88	\$244,938.60		\$1,975,919.22
Capital Projects 99	\$355,652.91						\$355,652.91
Capital Projects 01							\$85,602.95
Capital Projects 02	\$12,495,599.10	\$16,143,365.93		\$85,602.95			\$28,638,965.03
Activity	\$119,472.75						\$119,472.75
Foundation	\$69,522.19						\$69,522.19
TOTAL	\$24,492,246.43	\$26,276,938.74	\$10,525.84	\$2,072,515.21	\$2,193,595.38	\$0.08	\$55,045,821.68

September 2003 Yield	1.0308%	1.2400%	0.9300%	0.9600%
Interest Earned	\$22,431.23	\$26,738.07	\$9.88	\$1,730.83
Weighted Average Yield:	1.0869%			NAV 17.97
				\$2,441.14
				\$0.00
				\$53,351.15

This report is prepared in compliance with Eanes ISD Investment Policies CDA(H) and CDA(L) and with the Public Funds Investment Act, Tx Govt Code Ch. 2256.

Date _____ Kirm Buita, District Accountant _____ Tom Zimmerer, Interim Asst Supt for Business _____

FOR INFORMATION PURPOSES ONLY
BUDGET CHANGE REQUEST

Fund Name	<u>General Fund</u>	Source of Funds	<u>Fund Balance</u>
Budget Period	<u>9/1/03 to 8/31/04</u>	Revenue Code(s)	<u>3600</u>
State/Fed. Project No.	<u>None</u>		
Total Budget Amount			

Fund	Fc	Object	L1	Org	Yr	PI	L2	Description	Current Approved Budget	Amended Request	Amended Budget	
1	199	51	6257	00	901	0	00	00000	Telephone Expense	163,900	62,700	226,600
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
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29												
30												
31												
32												
33												
34												
35												
36												
TOTAL										163,900	3,000	226,600

Justification: Network Services were never budgeted. Funds will come from fund balance.

Originated By Tom Zimmerer 10/22/03 Board of Trustees _____ Date _____



RECEIVED
EAMES ISD

2003 SEP -9 P 2:18

TEAS BUSINESS OFFICE
TEXAS EDUCATION AGENCY

1701 North Congress Ave. ★ Austin, Texas 78701-1494 ★ 512/463-9734 ★ FAX: 512/463-9838 ★ <http://www.tea.state.tx.us>

Action
Required

August 25, 2003

TO THE SUPERINTENDENT ADDRESSED:

Subject: Official Notification of the 2003 Preliminary School FIRST Rating

This communication is to transmit the school district's preliminary 2003 School FIRST (Financial Integrity Rating System of Texas) rating. Senate Bill (SB) 218 of the 77th Legislature (2001) authorized the implementation of a financial accountability rating system, which is officially referred to as School FIRST. The primary goal of School FIRST is to improve the management of school districts' financial resources. School FIRST was developed in consultation with the Comptroller of Public Accounts, and its development also benefited from the many comments that were received from school district and regional education service center personnel. The School FIRST rating is based upon an analysis of staff and student data reported for the 2001-2002 school year, and budgetary and actual financial data for the 2002 fiscal year (the fiscal period ended June 30, 2002 or August 31, 2002, depending upon the ending date of the school district's fiscal year).

The Texas Education Agency's (TEA) August 19, 2002 letter provided a general overview of the 21 indicators that determine a district's School FIRST rating. School districts were also provided additional resources about the accountability system, including: (1.) The School FIRST communications kit that was developed and distributed by the Texas Association of School Business Officials (TASBO) and the Texas School Public Relations Association (TSPRA); (2.) School board training that was developed and provided by regional education service centers; (3.) The electronic School FIRST worksheet that was developed by the Region XIII Education Service Center; (4.) Presentations provided by TEA staff; and (5.) Seminars sponsored by professional associations. Thus, it is the TEA's expectation that the School FIRST rating transmitted in this communication is in agreement with the district's understanding of the 21 indicators and the TEA's process for assigning ratings.

Please carefully review the district's School FIRST rating and the data supporting the 21 indicators (the data that were analyzed by the TEA's automated process for generating School FIRST ratings is accessible by the district at <https://sequin.tea.state.tx.us/apps/logon.asp>). If the district believes that its rating was based on a data error solely attributable to the TEA's review of data for any of the 21 indicators, the district may submit a written appeal with supporting evidence to the division of school financial audits by **September 15, 2003**.

TO THE SUPERINTENDENT ADDRESSED:

August 25, 2003

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If there were errors by the district in recording data or submitting data through the Public Education Information Management System (PEIMS), then these types of data errors will not constitute a valid basis for appeal. Final ratings will be issued to school districts after the TEA's review of appeals, if any, of preliminary ratings. It is anticipated that the final 2003 School FIRST rating will be distributed to the district on or about October 3, 2003.

Within two months after receipt of the final School FIRST rating, each school district will announce and hold a public meeting to distribute a financial management report that explains the district's performance under each of the 21 indicators and the district's rating. The first notice in the newspaper to inform the taxpayers may not be more than 30 days prior to or less than 14 days prior to the public meeting, in accordance with Title 19, Texas Administrative Code, Section 109.1005. (The public meeting to present the School FIRST rating may be combined with a scheduled regular meeting of the board of trustees.) The district is encouraged to provide additional information in the financial management performance report that will be beneficial to taxpayers, especially information explaining special circumstances, if any, that may have affected the district's performance under one or more of the indicators.

The TEA will make additional refinements to the School FIRST process in response to comments received from stakeholders during the transitional implementation of the financial accountability system. In future years, the release date for the School FIRST ratings will be significantly earlier and the ratings will be released on the TEA's Internet site.

The TEA gratefully acknowledges the generous assistance provided by many school and education service center officials during the development of School FIRST. As a result of your suggestions and recommendations, School FIRST is a model for increased financial management efficiency in the public schools of this state. The TEA also appreciates the assistance provided by the Comptroller's office, TASBO, TSPRA and other professional associations. If you have questions about the district's School FIRST rating, please contact Rita Chase or Tom Canby at (512) 463-9095.

Sincerely,



Virgil (Ed) Flathouse
Associate Commissioner
for Finance and Support Systems

Enclosure:

Preliminary 2003 School FIRST Rating Report

District Status

YEAR **2001-2002** [Home](#) [Log Out](#)



Financial Integrity Rating System of Texas

2001-2002 DISTRICT STATUS

Name: EANES ISD(227909)			
Rating: Superior Achievement		Last Updated: 8/21/2003 12:34:20 PM	
Indicators Answered YES: 20		Indicators Answered NO: 1	
#	Indicator Description	Updated	Result
1	Was The Total Fund Balance Less Reserved Fund Balance Greater Than Zero In The General Fund?	8/6/2003 11:03:54 PM	Yes
2	Were There No Disclosures In The Annual Financial Report And/Or Other Sources Of Information Concerning Default On Bonded Indebtedness Obligations?	8/6/2003 11:03:55 PM	Yes
3	Was The Annual Financial Report Filed Within One Month After November 27th or January 28th Deadline Depending Upon The District's Fiscal Year End Date (June 30th or August 31st)?	8/6/2003 11:03:55 PM	Yes
4	Was There An Unqualified Opinion in Annual Financial Report?	8/6/2003 11:03:55 PM	Yes
5	Did The Annual Financial Report Not Disclose Any Instance(s) Of Material Weaknesses In Internal Controls?	8/6/2003 11:03:55 PM	Yes
6	Was The Percent Of Total Tax Collections (Including Delinquent) Greater Than 96%?	8/6/2003 11:03:56 PM	Yes
7	Did The Comparisons Of PEIMS Data To Like Information In Annual Financial Report Result In An Aggregate Variance Of Less Than 4 Percent Of Expenditures Per Fund Type (Data Quality Measure)?	8/6/2003 11:03:56 PM	Yes

District Status

8	Were Debt Related Expenditures (Not Of IFA And/Or EDA Allotment) < \$770.00 Per Student? (If The District's Five-Year Percent Change In Students = Or > 2%, Or If Property Taxes Collected Per Penny Of Tax Effort > \$100,000, Then Answer This Indicator Yes)	8/6/2003 11:03:57 PM	Yes
9	Was There No Disclosure In The Annual Audit Report Of Material Noncompliance?	8/6/2003 11:03:57 PM	Yes
10	Did The District Have Full Accreditation Status In Relation To Financial Management Practices? (e.g. No Master Or Monitor Assigned)	8/6/2003 11:03:58 PM	Yes
11	Was The Percent Of Operating Expenditures Expended For Instruction More Than 54%?	8/6/2003 11:03:58 PM	Yes
12	Was The Aggregate Of Budgeted Expenditures And Other Uses Less Than The Aggregate Of Total Revenues, Other Resources and Fund Balance In General Fund?	8/6/2003 11:03:59 PM	Yes
13	If The District's Aggregate Fund Balance In The General Fund And Capital Projects Fund Was Less Than Zero, Were Construction Projects Adequately Financed? (To Avoid Creating Or Adding To The Fund Balance Deficit Situation)	8/6/2003 11:04:00 PM	Yes
14	Was The Ratio Of Cash And Investments To Deferred Revenues (Excluding Amount Equal To Net Delinquent Taxes Receivables) In The General Fund = Or > 1:1? (If Deferred Revenues < Net Delinquent Taxes Receivable, Then Answer This Indicator Yes)	8/6/2003 11:04:00 PM	Yes
15	Was The Administrative Cost Ratio Less Than The Standard In State Law?	8/6/2003 11:04:00 PM	Yes
16	Was The Ratio Of Students To Teachers Within the Ranges Shown Below According To District Size?	8/6/2003 11:04:01 PM	Yes
17	Was The Ratio Of Students To Total Staff Within the Ranges Shown Below According To District Size?	8/6/2003 11:04:02 PM	Yes
18	Was The Total Fund Balance In The General Fund More Than 50% And Less Than 150% Of Optimum According To The Fund Balance And Cash Flow Calculation Worksheet In The Annual Financial Report?	8/6/2003 11:04:02 PM	No

District Status

19	Was The Decrease In Undesignated Unreserved Fund Balance < 20% Over Two Fiscal Years?(if 1.5 Times Optimum Fund Balance < Total Fund Balance In General Fund Or If Total Revenues > Operating Expenditures In The General Fund, Then Answer This Indicator Yes)	8/6/2003 11:04:03 PM	Yes
20	Was The Aggregate Total Of Cash And Investments In The General Fund More Than \$0?	8/6/2003 11:04:03 PM	Yes
21	Were Investment Earnings In All Funds More Than \$15 Per Student?	8/6/2003 11:04:04 PM	Yes

DETERMINATION OF RATING

A. Did The District Answer No To Indicators 1, 2, Or 3? Or Did The District Answer No To Both 4 and 5? If Answered No To Either, The District's Rating Is **Substandard Achievement**.

B. Determine Rating By Applicable Range For The Number Of Indicators Answered No:

Superior Achievement	0-2
Above Standard Achievement	3-4
Standard Achievement	5-6
Substandard Achievement	7+ Or No To One Default Indicator

INDICATOR 16 & 17 RATIOS

Indicator 16	Ranges for Ratios		Indicator 17	Ranges for Ratios	
	Low	High		Low	High
District Size - Number of Students Between			District Size - Number of Students Between		
< 500	7	22	< 500	4	14
500-999	10	22	500-999	5.5	14
1000-4999	11.5	22	1000-4999	6	14
5000-9999	13	22	5000-9999	6.5	14
= > 10000	13.5	22	= > 10000	6.6	14

SCHOOL CAPACITY STUDY AND COST ANALYSIS FOR CLOSING AN ELEMENTARY SCHOOL CAMPUS

The Board will receive an elementary school capacity report and a cost analysis report for closing an elementary school campus. The issue of closing a school campus will be one of the options that the Board can consider to address the projected 2004-05 budget deficit. The reports indicate that the issue of closing an elementary school can be considered as one of the many budget reduction options that will be prioritized and recommended to balance the 2004-05 budget. Administration will continue to identify other budget reduction options.

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ELEMENTARY CAMPUSES FACILITY ASSESSMENT										
		Kinder.	1st	2nd	3rd	4th	5th	Current	Max.	Available
		Grade	Grade	Grade	Grade	Grade	Grade	Enroll.	Capacity	Capacity
Eanes Elem	Classrms	3	4	3	4	5	4			
	Students	9 57 66	13 75 88	(1) 67 66	9 79 88	15 95 110	11 93 104	466	522	56
Cedar Creek	Classrms	3	3	3	3	4	3			
	Students	15 51 66	7 59 66	2 64 66	5 61 66	4 84 88	4 74 78	393	430	37
Valley View	Classrms	3	3	3	4	3	4			
	Students	3 63 66	2 64 66	3 63 66	15 73 88	9 57 66	21 83 104	403	456	53
Forest Trail	Classrms	4	5	4	5	5	5			
	Students	2 86 88	19 91 110	1 87 88	13 97 110	14 96 110	18 112 130	569	636	67
Barton Creek	Classrms	3	3	4	4	3	4	*20 ASK		
	Students	13 53 66	9 57 66	13 75 88	19 69 88	(4) 70 66	20 84 104	428*	478	50
Bridge Point	Classrms	6	5	7	5	6	6			
	Students	8 126 132	8 102 110	13 141 154	5 105 110	4 128 132	19 137 156	739	794	55
Total								2998*	3316	318
								*incl. 20 ASK		

ELEMENTARY CAMPUSES FACILITY ASSESSMENT

	Kinder.	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	Current Enroll.	Max. Capacity	Available Capacity
Eanes Elem	Classrms 3	4	3	4	5	4			
	Students 9 57 66	13 75 88	(1) 67 86	9 79 88	15 95 110	11 93 104	466	522	56
Cedar Creek	Classrms 3	3	3	3	4	3			
	Students 15 51 66	7 59 66	2 64 66	5 61 66	4 84 88	4 74 78	393	430	37
Valley View	Classrms 3	3	3	4	3	4			
	Students 3 63 66	2 64 66	3 63 66	15 73 88	9 57 66	21 83 104	403	456	53
Forest Trail	Classrms 4	5	4	5	5	5			
	Students 2 86 88	19 91 110	1 87 88	13 97 110	14 96 110	18 112 130	569	636	67
Barton Creek	Classrms 3	3	4	4	3	4			
	Students 13 53 66	9 57 66	13 75 88	19 69 88	(4) 70 66	20 84 104	428*	478	50
Bridge Point	Classrms 6	5	7	5	6	6			
	Students 6 126 132	8 102 110	13 141 154	5 105 110	4 128 132	19 137 156	739	794	55
Total							2998*	3316	318
							*incl. 20 ASK		

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ELEMENTARY CLASS UTILIZATION						
	Eanes Elem.	Cedar Creek	Valley View	Forest Trail	Barton Creek	Bridge Point
Special Education						
PPCD - Pre-school Program for Children w/Disabilities	2		2			
Focus/Structured Behavior	1	1	1			
ASK - Appropriate Skills and Knowledge		2		2	3	1
Resource/Collaborative	3	2	4	3	5	2
Speech	1	1	1		1	1
Occupation & Phy Therapy	1	1	1	1	1	1
Content Mastery	1	1	1		1	1
Title I		1	1		1	
Special Ed		1				
Special Pals					1	
Special Programs						
Music	2	1	1	2	2	2
Computer	1	1	2	2	1	2
Wireless Lab	1					
Art	2	1	1	2	1	2
Gifted & Talented	1	1	1	1	2	1
KMBC/CTC Office	1					
CDC - Child Development Center			5**		3	3
Multi-Purpose		1	1		1	
Science			1		1	
Counseling Group Room	1		1		1	
English Second Language		.5	1	1		
Dist. Training				1		
School Psychologist		1	1		1	
Workroom		1			1	
Class Reduction	1	.5		1		1
Vacant in building	1			1		1
Portables (Vacant CR's)	4					
Portables		2		4		
Reading Lab					1	

**VV Portables

ALTERNATIVE SPACE UTILIZATION

- CDC consists of 5 portables at Valley View and 3 classrooms each at Barton Creek and Bridge Point.
Potential classroom space - 11 classrooms @ 22 = 242 students
- Multi-purpose rooms: There are 3 rooms, 1 each at Cedar Creek, Valley View, and Barton Creek.
Potential classroom space - 3 classrooms @ 22 = 66 students
- Vacant rooms: There are 3, 1 each at Eanes, Forest Trail, and Bridge Point
Potential classroom space - 3 classrooms @ 22 = 66 students
- Vacant portables: There are 4 at Eanes
Potential classroom space - 4 classrooms @ 22 = 88 students
- Occupied portables: Cedar Creek has 2 portables, 1 as Science Lab and 1 as storage.
Potential classroom space - 2 classrooms @ 22 = 44 students
- Science: There are 2 identified stand-alone rooms, 1 each at Valley View and Barton Creek
Potential classroom space - 2 classrooms @ 22 = 44 students
- Reading Lab: 1 classroom utilized at Barton Creek
Potential classroom space - 1 classroom @ 22 = 22 students
- Wireless Computer Lab: 1 classroom utilized at Eanes
Potential classroom space - 1 classroom @ 22 = 22 students
- KMBC/CTC Office: 1 classroom utilized at Eanes could be rascalrelocated from full-size classroom
Potential classroom space - 1 classroom @ 22 = 22 students

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COST ANALYSIS - CLOSING AN ELEMENTARY CAMPUS

REVISED 10/2/03

DIRECT SAVINGS:

SALARIES:

PRINCIPAL	\$	75,000
AIDES/SECRETARIES	\$	90,000
LIBRARIAN	\$	47,000
COUNSELOR	\$	47,000
NURSE	\$	47,000
COMPUTER TECH	\$	40,000
SPECIALS (Art, Music, P.E.)	\$	120,000

OPERATING EXPENSES:

Includes all benefits, 5 custodians, utilities, maintenance supplies and services, grounds upkeep and supplies, travel, copier costs bldg. Insurance

	\$	425,047
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Total estimated reductions	\$	891,047
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CHARGE BACKS:

OPERATING EXPENSES:

Additional staff; custodian, Art, Music, PE	\$	(125,000)
Additional utilities at current sites	\$	(30,000)
Additional maintenance costs at current sites	\$	(20,000)
Additional transportation costs	\$	(25,000)
Lot of maintenance supplies for closed campus	\$	(10,000)
Lot of maintenance labor for upkeep at closed campus	\$	(30,000)
Lot of grounds supplies for closed campus	\$	(3,000)
Lot of security for closed campus	\$	(3,000)
Lot of utilities at closed campus (25 % of current)	\$	(29,000)
Insurance for closed campus	\$	(10,000)
Moving expenses from closed campus to various campuses	\$	(50,000) One time expense
CDC consolidation/moving costs	\$	(25,000) One time expense

	\$	(380,000)
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Net Savings - 1st year	\$	531,047
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Net Savings - 2nd year	\$	606,047
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OTHER ITEMS:

CDC possibly moving to closed campus	Income producing
Rental of part of closed campus	Income producing
Use by Community Ed for Day Programming, Offices	Break even/income producing after costs
Use by IS Department	Cost to M & O
Use by Rock House folks	Cost to M & O
Possible costs for plumbing/restrooms for portables	Cost to M & O

Note: Potential staffing reductions by using space in existing classes to absorb students based on capacity study.

300k to 400k

Total estimated savings	Low	\$	831,047
	High	\$	1,006,047

**APPROVE BUCHANAN HOUSE RENTAL AGREEMENT
FOR SCHOOL EMPLOYEE TO PROVIDE
DISTRICT SECURITY**

Please find attached plans to lease the Buchanan house to a school employee to enhance security.

Superintendent Recommendation: That the lease for the Buchanan house be approved as presented.



EANES INDEPENDENT SCHOOL DISTRICT RESIDENTIAL LEASE AGREEMENT

Date: _____

Clause 1. Identification of Owner and Tenant

THIS AGREEMENT is made this _____ (Date) between Eanes Independent School District, of 601 Camp Craft Road (Address), hereinafter called Owner, and, John Trigg of 513 Fire Dance, Spicewood, Texas, 78669 (Address), hereinafter called Tenant.

Clause 2. Identification of Premises

Subject to the terms and conditions in this Agreement, Owner rents to Tenant, and Tenant rents from Owner, for residential purposes only, a portion amounting to one thousand five hundred and eight (1508) square feet of the total four thousand four hundred and eighty one (4481) square feet or thirtythree (33) percentage of the premises located at, 1353 Westbank Drive, Austin, Texas (Premises) and as further described by the attached drawings, together with the following furnishings and appliances:

Stove _____

Rental of the premises also includes:

Carport _____

Clause 3. Limits on Use and Occupancy

The premises are to be used only as a private residence for Tenant listed in Clause 1 above and the following minor children:

Jake Trigg _____

Occupancy by guests for more than fourteen (14) days is prohibited without Owner's written consent and will be considered a breach of this Agreement. Only two (2) people and one (1) pet(s) are to live in this dwelling. Without the Owner's prior written permission, no other persons may live there, and no other pets may stay there, even temporarily except as stated in this agreement.

Clause 4. Term of the Tenancy

Tenant agrees to the following:

- a. to provide security monitoring and patrolling services for a period of forty-three (43) weeks, to begin on November 2nd 2003 and ending August 29th 2004, as further described in Appendix A, attached.
- b. that security patrols will begin at 6:00 p.m. and end at 11:00 p.m. seven days per week and that security patrols will occur at all district properties twice per night; one driving patrol and one walking patrol, except for Westlake High School and the Ninth Grade Center where two driving tours will occur per night on those nights when Custodial personnel are on the premises.
- c. To enforce the property rules of Owner at all times
- d. to coordinate emergency responses after 11:00 p.m. with other staff, police departments, security agencies, fire departments, utility companies and the like, when needed and as requested by Administration in Maintenance and Operations.
- e. that all duties and responsibilities will be performed in addition to those assigned to Tenant as part of their regular employment with the Owner.

Owner agrees to the following:

- f. to rent to Tenant those premises as described in Clause 2 for a term of ten (10) months beginning November 2nd 2003 and ending August 29th 2004.
- g. to compensate Tenant in the amount of twelve dollars and forty six cents (\$12.46) per hour, to be paid bi-monthly, in addition to current salaries and benefits.
- h. to compensate Tenant at a rate of one and a half (1½) times the stated hourly rate for time worked in excess of what is scheduled on Appendix A.

Should the Tenant move before this Agreement expires, the Tenant forfeits the deposit in total.

Clause 7. Security Deposit

On signing this Agreement, Tenant will pay to Owner the sum of fifty dollars (\$50) as a security deposit. Tenant may not, without Owner's prior written consent, apply this security deposit to the last month's rent or to any other sum due under this Agreement. Within fourteen (14) days after Tenant has vacated the premises, returned keys and provided Owner with a forwarding address, Owner will give Tenant an itemized written statement of the reasons for, and the dollar amount of, any of the security deposit retained by the Owner, along with a check for any deposit balance.

Clause 8. Assignment and Subletting

Tenant will not sublet any part of the premises or assign this Agreement without the prior written consent of Owner.

Clause 9. Insurance

The Tenant hereby agrees that he/she shall fully indemnify the Owner for any and all damage to or loss of the rented property and any accessories or related equipment during the term of this Agreement whether caused by fire, theft, flood, vandalism, or any other cause, except that which shall be determined to have been caused by a fault or deficiency of the rented property, accessories, or equipment.

Tenant agrees to obtain a Renter's Insurance policy covering 100% of the value of all belongings they keep in the premises. All insurance coverage must be produced by an insurance agent licensed by the

**Eanes Independent School District
Residential Lease Agreement**

State of Texas Board of Insurance, and underwritten by an insurance company that has a minimum A rating in the current Best Book, is authorized to underwrite insurance in the State of Texas by the State Board of Insurance or its designee, and is acceptable to Eanes ISD. A Certificate of Insurance must be provided to the Owner at the term of tenancy begins.

Clause 10. Utilities

Tenant will pay a prorated share of the utility expenses on a monthly basis, the amount to be derived by subtracting the current month's utility bill from the average of the utility bills of the same months for the two previous years. For instance, if the utility bill for December 2003 is \$200, and the average of the utility bills for December 2001 and 2002 is \$100, the tenant pays \$100. Tenant shall make payment within ten (10) days of presentation of invoice.

Clause 11. Repairs and Alterations by Tenant

Except as provided by law, as authorized below or by the prior written consent of Owner, Tenant will not make any repairs or alterations to the premises.

Repairs and/or painting of the wall covering in the bedroom.

Tenant will not, without Owner's prior written consent, alter, re-key or install any locks to the premises or install or alter any burglar alarm system. Tenant will provide Owner with a key or keys capable of unlocking all such re-keyed or new locks as well as instructions on how to disarm any altered or new burglar alarm system.

Clause 12. Tenant's Maintenance Responsibilities

Tenant agrees:

- 1) To reimburse Owner, on demand by Owner, for the cost of any repairs to the premises damaged by Tenant or Tenant's guests or business invitees through misuse or neglect.
- 2) That they have examined the premises, including appliances, fixtures, carpets, drapes and paint, and has found them to be in good, safe and clean condition and repair, except as noted in the Owner/Tenant Checklist.
- 3) To keep from making loud noises and disturbances and to play music and broadcast programs at all times so as not to disturb other people's peace and quiet.
- 4) Not to paint the dwelling without first getting Owner(s) written permission.
- 5) To park motor vehicles in the assigned space and to keep that space clean of oil drippings and grease.
- 6) Not to repair motor vehicle on the premises (unless it is in an enclosed garage) if such repairs will take longer than a day.
- 7) To allow Owner(s) to inspect the dwelling, work on it, or show it to prospective tenants at any and all reasonable times.

**Eanes Independent School District
Residential Lease Agreement**

- 8) Not to keep any liquid-filled furniture in this dwelling.
- 9) To pay for any windows broken in the dwelling while they live there.
- 10) Immediately notify Owner of any defects or dangerous conditions in and about the premises of which Tenant becomes aware.
- 11) Not to violate any law or ordinance, including laws prohibiting the use, possession or sale of illegal drugs.
- 12) Not to create a nuisance by annoying, disturbing, inconveniencing or interfering with the quiet enjoyment and peace and quiet of any nearby resident.

Clause 13. Owner's Right to Access

Owner or Owner's agents may enter either the portion of the premises rented to the Tenant or the portion not rented to the Tenant in the event of an emergency, to make repairs and improvements, conduct an annual inspection to check for safety or to address maintenance problems. Except in cases of emergency, Tenant's abandonment of the premises, court order, or where it is impracticable to do so, Owner shall give Tenant three (3) days notice before entering those areas rented to the Tenant and same-day notice before entering those areas of the premises not rented to the Tenant.

Clause 14. Payment of Court Costs and Attorney Fees in a Lawsuit

In any action or legal proceeding to enforce any part of this Agreement, the prevailing party shall recover reasonable attorney fees and court costs.

Clause 15. Authority to Receive Legal Papers

The Owner is authorized to accept service of process and receive other notices and demands, which may be delivered to the following address 601 Camp Craft Road, Austin Texas, 78746

Clause 16. Validity of Each Part

If any portion of this Agreement is held to be invalid, its invalidity will not affect the validity or enforceability of any other provision of this Agreement.

Clause 17. Grounds for Termination of Tenancy

The failure of Tenant or Tenant's guests or invitees to comply with any term of this Agreement, or the misrepresentation of any material fact on Tenant's Rental Application, are grounds for termination of the tenancy, with appropriate notice to tenants and procedures as required by law.

Clause 18. Entire Agreement

- a. This document constitutes the entire Agreement between the parties, and no promises or representations, other than those contained here and those implied by law, have been made by Owner or Tenant. Any modifications to this Agreement must be in writing signed by Owner and Tenant.
- b. The failure of Tenant or their guests or invitees to comply with any term of this Agreement is grounds for termination of the tenancy, with appropriate notice to tenants and procedures as required by law.

**Eanes Independent School District
Residential Lease Agreement**

Tenants hereby acknowledge that they have read this Agreement, understand it, agree to it, and have been given a copy.

Owner: _____ Tenant: _____

By: _____ Tenant: _____

Eanes Independent School District
Residential Lease Agreement

Attachement A
Security Patrol Schedule

Wk #	Week ending	Hours	Estimated Pay Schedule	
			Hourly rate	Weekly salary
0	November 2, 2003			
1	November 9, 2003	35	\$12.46	\$436.10
2	November 16, 2003	35	\$12.46	\$436.10
3	November 23, 2003	35	\$12.46	\$436.10
4	November 30, 2003	20	\$12.46	\$249.20
5	December 7, 2003	35	\$12.46	\$436.10
6	December 14, 2003	35	\$12.46	\$436.10
7	December 21, 2003	35	\$12.46	\$436.10
8	December 28, 2003	20	\$12.46	\$249.20
9	January 4, 2004	35	\$12.46	\$436.10
10	January 11, 2004	35	\$12.46	\$436.10
11	January 18, 2004	35	\$12.46	\$436.10
12	January 25, 2004	20	\$12.46	\$249.20
13	February 1, 2004	35	\$12.46	\$436.10
14	February 8, 2004	35	\$12.46	\$436.10
15	February 15, 2004	35	\$12.46	\$436.10
16	February 22, 2004	20	\$12.46	\$249.20
17	February 29, 2004	35	\$12.46	\$436.10
18	March 7, 2004	35	\$12.46	\$436.10
19	March 14, 2004	35	\$12.46	\$436.10
20	March 21, 2004	20	\$12.46	\$249.20
21	March 28, 2004	35	\$12.46	\$436.10
22	April 4, 2004	35	\$12.46	\$436.10
23	April 11, 2004	35	\$12.46	\$436.10
24	April 18, 2004	20	\$12.46	\$249.20
25	April 25, 2004	35	\$12.46	\$436.10
26	May 2, 2004	35	\$12.46	\$436.10
27	May 9, 2004	35	\$12.46	\$436.10
28	May 16, 2004	20	\$12.46	\$249.20
29	May 23, 2004	35	\$12.46	\$436.10
30	May 30, 2004	35	\$12.46	\$436.10
31	June 6, 2004	35	\$12.46	\$436.10
32	June 13, 2004	20	\$12.46	\$249.20
33	June 20, 2004	35	\$12.46	\$436.10
34	June 27, 2004	35	\$12.46	\$436.10
35	July 4, 2004	35	\$12.46	\$436.10
36	July 11, 2004	20	\$12.46	\$249.20
37	July 18, 2004	35	\$12.46	\$436.10
38	July 25, 2004	35	\$12.46	\$436.10
39	August 1, 2004	35	\$12.46	\$436.10
40	August 8, 2004	20	\$12.46	\$249.20
41	August 15, 2004	35	\$12.46	\$436.10
42	August 22, 2004	35	\$12.46	\$436.10
43	August 29, 2004	35	\$12.46	\$436.10

Gross hours 1,355.00
 Vacation -70.00
 Net hours 1,285.00

Total Salary Expenditure \$16,011.10

Security Cost Comparison

Fiscal Year 02 - 03		Fiscal Year 03 - 04	
\$	Cost of Exec. Sec. Patrols	\$	Cost of Exec. Sec. Patrols
31,666.00		4,466.00	
260	Days of patrolling in FY	44	Days of patrolling in FY
\$	Charge per day	\$	Charge per day
121.79		101.50	
6	Hours per day they patrol	5	Hours per day they patrol ¹
\$	Charge per hour	\$	Charge per hour
20.30		20.30	
		\$	Cost of EISD Security Patrols (John Trigg)
		16,011.10	
		257	Days of patrolling in FY
		\$	Charge per day
		62.30	
		5	Hours per day they patrol ¹
		\$	Charge per hour
		12.46	
\$	Total for Fiscal Year	\$	Total for Fiscal Year
31,666.00		20,477.10	
		\$	Savings over previous fiscal year
		11,188.90	

CONSENT ITEMS

APPROVE TRAVIS COUNTY SHERIFF CONTRACT

You are being asked to renew the contract that the district currently has with the Travis County Sheriff's department to employee Mickey Spence as the deputy serving Westlake High School. A copy of the contract is attached.

Superintendent Recommendation: That the Board approve the renewal of the contract with the Travis County Sheriff's department for security at the high school.

INTERLOCAL COOPERATION AGREEMENT
BETWEEN TRAVIS COUNTY, TEXAS, AND
THE EANES ISD

STATE OF TEXAS

COUNTY OF TRAVIS

THIS Inter-local Cooperation Agreement between Travis County, Texas, and the EANES ISD is made and entered into by and between Travis County, Texas, (the "COUNTY") and the EANES ISD.

WHEREAS, the EANES ISD and the County entered into that certain Interlocal Cooperation Agreement on August 18, 2003, to provide EANES ISD with law enforcement protection; and

WHEREAS, the goals of the EANES ISD and the County are to promote campus safety, provide a secure learning environment, attempt to prevent violence in schools, address legal and related issues, and create positive bonds between law enforcement officials and students; and

WHEREAS, the EANES ISD and the County entered into that certain Amendment to Interlocal Cooperation Agreement on August 18, 2003, to provide for the recalculation of the TCSO's costs of providing; and

WHEREAS, the EANES ISD and the County currently desire to further amend the Interlocal Cooperation Agreement to provide EANES ISD with additional law enforcement protection; and

WHEREAS, the COUNTY, acting through the Travis County Sheriff's Office ("TCSO"), is capable of providing such services;

NOW, THEREFORE, the COUNTY and the EANES ISD agree as follows:

I.

A. The Travis County Sheriff's Office (the "TCSO") shall provide the additional law enforcement protection services to the EANES ISD set forth in this Amendment.

B. All law enforcement officers, dispatchers and other personnel, who provide services pursuant to this inter-local, are employees of the Sheriff and the Sheriff shall maintain supervisory control and command over such employees. It is acknowledged that the duties of the School Resource Officers are to assist the EANES ISD. The SRO is

accountable to EANES ISD for assisting with program development and implementation addressing the needs of the EANES ISD.

- C. The Sheriff shall:
 - a. Engage in necessary law enforcement actions.
 - b. Provide for necessary officer supervision and training.
 - c. Provide, if desired, law enforcement related training to students by the officer in subjects agreed upon by TCSO and EANES ISD personnel.

- D. Each SRO is responsible for and subject to the following;
 - a. Reports to the campus administrator and is subject to assignments and duties and calendar by the campus administrator.
 - b. Notify the campus administration in advance, when possible, regarding absences, court appearances and training.
 - c. During duty hours remain on school campus and attend to school activities. Responses to local area law enforcement calls are to be limited to extreme emergencies and observation of criminal acts. Notification of campus administrators will be made upon departure and return when responding to local calls, circumstances permitting.
 - d. Provide the campus administration with a copy of activity reports weekly and monthly. This data will then be forwarded to Sheriff's Office for compilation and reporting.
 - e. Attend campus meetings, briefings and training as requested by campus administration.
 - f. Assist with the coordination of security for major school events and extracurricular activities.
 - g. Assist school officials in drills and simulations related to crises management and threat mediation.
 - h. Perform duties consistent with law enforcement including administrative reports and duties, classroom visits and presentations, traffic enforcement and direction, security monitoring and consulting, investigation of campus crimes, parking lot monitoring, etc.

II.

A. The EANES ISD agrees to pay the COUNTY FIVE THOUSAND NINE HUNDRED THIRTY NINE AND 42/100 DOLLARS (\$5939.42) per deputy per month for services rendered by the TCSO pursuant to this Agreement, calculated in accordance with the itemization of costs of providing the required services set forth in Exhibit "A" which is attached hereto and made a part hereof, including a "relief factor" of 356 hours per year

B. It is contemplated that up to (1) full-time deputy will be assigned to provide the law enforcement services described herein and the COUNTY shall endeavor to provide a substitute deputy or deputies in the event that the deputy ordinarily assigned to provide services under this Agreement is unavailable. The EANES ISD will not be charged for services by substitute deputies to cover any relief factor in excess of 356 hours per year.

C. In addition, the EANES ISD will be responsible for any overtime charges associated with the provision of services under this Agreement in accordance with the rates set forth in Exhibit "A".

D. The EANES ISD shall pay the COUNTY at the rates set forth in Exhibit "A" for the actual time spent by any substitute deputy as if they were the standard assigned deputy.

E. If this Agreement is renewed, a recalculation of the hourly charge shall be made based on the actual officer costs, plus benefits, and the cost of equipment as set forth in Exhibit "A".

III.

A. This Agreement shall commence on the date of execution and shall run until May 27, 2004, and, subject to paragraphs and C, below.

B. The EANES ISD shall pay from services rendered by the COUNTY from current revenue funds available to the EANES ISD.

C. The renewal of this Agreement shall be contingent upon the availability of current revenue funds.

D. The Interlocal Cooperation Agreement between Travis County, Texas, and the EANES ISD, as previously amended, is further amended as set forth herein. Otherwise the Agreement is hereby ratified, approved and confirmed. NO OFFICIAL, AGENT, EMPLOYEE, OR REPRESENTATIVE OF TRAVIS COUNTY HAS ANY AUTHORITY TO ALTER, AMEND, OR MODIFY THE TERMS OF THIS CONTRACT, EXCEPT IN ACCORDANCE WITH SUCH EXPRESS AUTHORITY AS MAY BE GRANTED BY THE TRAVIS COUNTY COMMISSIONERS COURT.

EXECUTED AS OF THE LATER DATE SET FORTH BELOW.

TRAVIS COUNTY, TEXAS

Honorable Samuel T. Biscoe
Travis County Judge

Date: _____

Sheriff Margo Frasier

Date: _____

EANES ISD

By: _____
Authorized Signature

Name: Dr. Jess Butler, Ed.D

Title: Superintendent of Schools

Date: _____

EXHIBIT "A"

- I. The EANES ISD agrees to pay the COUNTY the following:
- a. Approximately ONE THOUSAND SEVEN HUNDRED DOLLARS (\$1,700.00) for the partial month of August 2003.
 - b. Approximately THREE THOUSAND TWO HUNDRED DOLLARS (\$3,200.00) a month for the months September, October, November, December 2003 and January 2004.
 - c. Approximately SIX THOUSAND DOLLARS (\$6,000.00) a month for the months of February, March, April, and May 2004.
 - d. Approximately THREE THOUSAND DOLLARS (\$3,000.00) a month for the partial month of August 2004

II. The cost of providing full-time deputies is \$5,939.42 per month, per deputy, calculated on the basis of the following annual costs totaling \$71,273.00 per deputy, effective as of the date of this Agreement except as stated in "I" in EXHIBIT "A":

- A. Salary - \$57,090 for a five-year deputy, including a base salary of \$44,953.00 and a benefit package of \$12,137.00 (27%).
- B. Indirect Personnel Costs - \$1483.00, based on 3.5% of base salary, includes administrative costs of payroll, personnel, fiscal, training and computer support.
- C. Supplies: \$200.00, including cost of uniforms, weapons and office supplies.
- D. Vehicles: \$10,000.00, including purchase price of vehicle and associated equipment annualized over three years.
- E. Vehicle Maintenance: \$2,500.00, including fuel, lubricants, and routine maintenance.

III. The relief factor of 356 hours per year for a five-year deputy is calculated on the basis of the following annual hourly allowances:

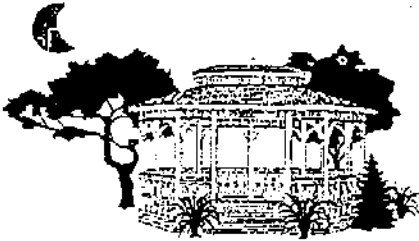
- A. 108 hours of vacation leave;
- B. 96 hours of sick leave;
- C. 88 hours of holiday leave;
- D. 24 hours of personal holiday leave; and
- E. 40 hours of law enforcement in-service training.

IV. Overtime, if incurred, shall be paid at the actual overtime rate for the deputy assigned as calculated using the standard TCSO 28-day pay cycle.

APPROVE GAZEBO AT WESTBANK COMMUNITY LIBRARY

The Facility Committee received a report from the Rotary Club on the proposed plans for the gazebo at the library.

Superintendent Recommendation: That the Board approve the proposal to allow the Westbank Community Library to build a gazebo.



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Standard Features

- X .40 CCA pressure treated wood for maximum strength & life.
- X Lumber is kiln dried before & after treatment.
- X Kiln drying prevents checking and warping
- X Cedar shake roof for lasting beauty.
- X Cupola on top.
- X Octagon Floor.
- X Galvanized screws & nails for maximum durability.

Options for Gazebos

- X Seating benches for inside
- X Removable screen panels with self-closing screen door
- X Railings available to match your deck with gazebo
- X Asphalt roof to match your house
- X Available without floor to set on deck or patio
- X Elevated platform and steps
- X Special formulated white stain to avoid peeling & cracking or waterseal available.



Gazebo Bro



12' Colonial Classic Gazebo

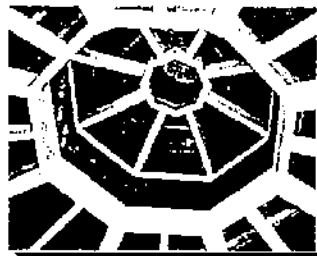


10' X 14' American Gazebo

11 1/2' High

Sizes Available:
10', 12', 14', 16'

2 Roof Styles:
Regular Roof with Cupola
Classic Roof with Cupola



Underside of Roof



Classic Roof



Regular Roof

Shingles:
Slate Design
I.K.O. Royal
Victorian, standard



Heavy Roof Frame:

The rafters are treated wood. The rafters and 2x10 plates are stained white as standard at no additional cost. Sheathing is natural cedar with no stain.

Structural strength of gazebo is 25" snow load and 80 MPH wind.

The fascia is straight fascia and both the bottom floor rim and the fascia are plastic.

All exposed surface—maintenance-free vinyl.

AVAILABLE:

Archadeck
767-7005

Rails & Posts:

The American railing has 4"x4" square posts and the spindles are 7/8" x 1 1/2".

The Colonial railing has turned 4"x4" posts. Top rail and bottom rail spindles are also turned.

All 100% vinyl with lifetime guarantee against yellowing, cracking, or peeling.

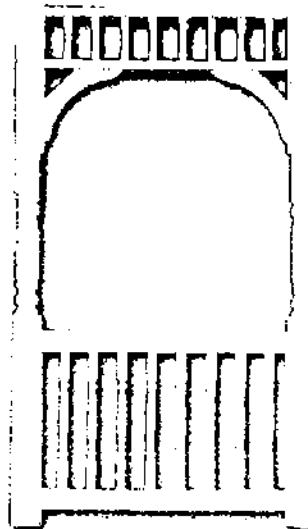
Floor:

Constructed octagon pattern.
20-year warranty.
Screwed down for secure fastening.
Material is Choice Decking brushed.

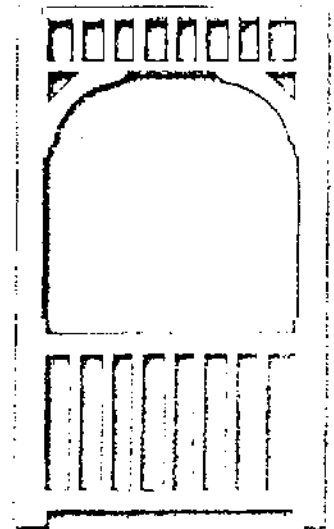


Octagon Pattern Floor

2 Rail Styles:



Colonial



American

Screen:

The screens have removable aluminum frames and black fiberglass screen, including aluminum door with black hardware is included.



Removable Screens

Options:

- Steps with rail
- Build-up to deck level
- Shingles to match house



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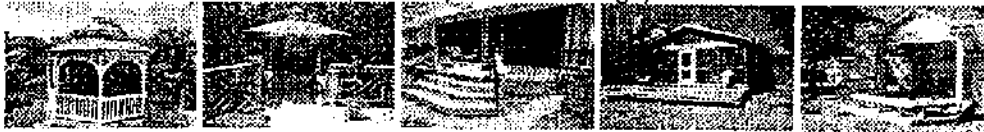
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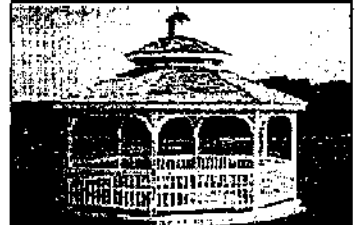
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18 ■ Westlake Picayune, Thursday, June 26, 2003

APPROVE RECOMMENDATION FOR TEXTBOOK COMMITTEE

The Board is being asked to approve the staff members recommended to serve on the Textbook Adoption Committee. They will be reviewing the following subjects.

Biology, Grades 9-12, Advanced Placement Biology/International Baccalaureate Biology
English as a Second Language, K-8
Agricultural Science & Technology Education
Business Education
Home Economics Education
Technical Education/Industrial Technology Education
Marketing Education
Trade & Industrial Education
Technology Applications
Career Orientation
Health Science Technology Education

Superintendent Recommendation: That the Board approve the recommended staff members to server on the Textbook Adoption Committee.

To: Eanes ISD Board of Trustees
From: Oscar Zepeda, District Textbook Coordinator
In Reference To: Approval of District Textbook Committee
Date: October 23, 2003

The following textbooks are up for adoption for the 2004-05 school year:

Biology, Grades 9-12, Advanced Placement Biology/International Baccalaureate Biology
English as a Second Language, K-8
Agricultural Science & Technology Education
Business Education
Home Economics Education
Technical Education/Industrial Technology Education
Marketing Education
Trade & Industrial Education
Technology Applications
Career Orientation
Health Science Technology Education

I am recommending the following staff members be appointed to this year's District Textbook Adoption Committee:

Oscar Zepeda - Chairperson
Paula Murry – Technology representative
Pam Riker – Forest Trail representative
Lexie Hibbert - WHS representative
Pat Betzner – WHS representative
David Farhie – WHS representative
Joel Adkins – WHS representative
Judy Cabaza – WR representative
Marianna Hussain – WR representative
Pat Liston – HC representative
Peggy Morton – HC representative
Leigh Sheperd- HC representative
Carol Stewart- HC representative
Margie Brown- BC representative
Sandy Medina – BP representative
Jean McCasland – CC representative
Linda Schaffner = EE representative
Kathy Burbank – FT representative
Gladys Gardiner – VV representative

EISD HUMAN RESOURCES AND COMMUNICATIONS

To: Jess Butler, Ed.D.
Superintendent

From: Jerry Molinoski
Assistant Superintendent for
Human Resources & Communications

Subject: Personnel Recommendations

Date: October 29, 2003

RESIGNATIONS RECEIVED AND ACCEPTED:

NAME:	LOCATION	POSITION:
Jerry Molinoski	Human Resources	Assistant Superintendent

RECOMMENDED FOR EMPLOYMENT:

NAME:	LOCATION	POSITION:
Jo Ann Davis	Cedar Creek Elementary	Physical Education Teacher
Yolanda Pantonial	Forest Trail Elementary/Barton Creek Elementary	Asst. Principal (50%)/Special Educ. Campus Supervisor (50%)

CHARACTERISTICS OF INDIVIDUALS PRESENTED FOR EMPLOYMENT

NAME:	Jo Ann Davis
SCHOOL:	Cedar Creek Elementary School
LEVEL:	Kinder - 5 th Grade
POSITION:	Physical Education Teacher
EDUCATION:	1984 B.S. The University of Texas, Austin, TX - Physical Education, Biology
EXPERIENCE:	2003 Eanes ISD, Austin, TX - Substitute Teacher 1987-02 Eanes ISD, Austin, TX - Middle School Science Teacher, PE, Coach, Elementary Physical Education Teacher

NAME:	Yolanda Pantonial
SCHOOL:	Forest Trail Elementary Barton Creek Elementary
LEVEL:	Kinder - 5 th Grade
POSITION:	Assistant Principal (50%) Special Education Campus Supervisor (50%)
EDUCATION:	1995 M.Ed. The University of Texas, Austin, TX - Educational Administration 1976 B.A. University of Guam, Mangilao, Guam - Special Education & Elementary Education
EXPERIENCE:	2003 Pleasant Hill Elementary, Austin ISD, Austin, TX - Assistant Principal 2001-03 Allan Elementary, AISD, Austin, TX - Assistant Principal 1984-01 Austin ISD, Austin, TX - Teacher 5 th Grade, Inclusion, 4 th Grade, Special Education and Resource 1980-82 Sigsbee Elem & Monroe County School, Key West, FL - 3 rd & 5 th Grade Teacher 1977-79 Corpus Christi ISD, Corpus Christi, TX - Special Education Teacher 1976 Yona Elementary, Govt. Guam Schools, Agana, Guam - Special Educ., Contained 3 rd - 6 th Grades
	Self